

JOINT POWERS GOVERNING BOARD MEETING
Regular Meeting
1:30 P.M.
December 11, 2008



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM
TRI-VALLEY ROP DISTRICT OFFICE CONFERENCE ROOM
2600 KITTY HAWK RD., #117
LIVERMORE, CA 94551

*The mission of Tri-Valley ROP is to:
Educate and train a broad spectrum of students by providing a bridge of
opportunity connecting school to continuing education and career.
Support and guide the development of life and career skills valued by
business, industry, colleges, and society.
Provide an environment of continuous program improvement, responsive to
the changing needs of students, employers, and industry.*

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend board meetings and may address the Board regarding items on the Agenda as such items are taken up or, for closed Session items, *prior to Board adjournment to Closed Session*.

We ask that you fill out an "Agenda Item Comment" card (which is available at the meeting) and turn it in to a staff member prior to the item **ON** the agenda you wish to discuss. This ensures that the President of the Board can divide the available time so that all those interested can speak. The **Blue speaker card** is for specific items already of the agenda.

Each agenda contains a "Comments from Audience" section to allow public comment on items **NOT** listed on the Agenda. The **Yellow speaker card** is for this section.

By law trustees may listen to comments, but they may not enter into discussion nor take action on any item not previously published on the agenda.

AGENDA

1.0 OPENING CEREMONY - MEETING OF THE BOARD IN PUBLIC

- 1.1 Call to Order / Roll Call
- 1.2 Pledge of Allegiance
- 1.3 Welcome by Board President: Jim Ott
Members: Guin Van Dyke, Jennifer Henry, and Kate Runyon

PRESENTATION:
TRI-VALLEY ROP DEVELOPMENTAL PSYCHOLOGY OF CHILDREN
WORKSITE LEARNING PARTNERSHIP
Shay Galletti and Dawn Scanlon, Instructors, ROP Developmental Psychology of Children

2.0 APPROVAL OF THE AGENDA

ACTION

*The board will review the items listed on the Agenda for any adjustments
Items may be deleted or rearranged only by board members.*

3.0 COMMENTS FROM THE AUDIENCE

*Please use a Yellow speaker card to submit a request to speak. Speakers will be
called upon in random order. This section is provided so the audience may comment
on any item NOT on the agenda.*

- 4.0 COMMENTS FROM THE SUPERINTENDENT**
The Superintendent will report on her activities that are of interest to the Board and community.
- 5.0 APPROVAL OF CONSENT CALENDAR** ACTION
The consent calendar is for items that require the approval of the Board, but are of routine nature. The Board acts upon these items in one vote. Any member may remove an item for additional questions.
- 5.1 MINUTES
The Board will consider the approval of the minutes from the September 11, 2008 regular board meeting.
- 5.2 PERSONNEL DOCUMENT
The Board must act on all issues regarding employees of the TVROP. The personnel document is used to specify each area.
- 5.3 APPROVAL OF DONATIONS
The Board will consider approving donations to the Tri-Valley ROP programs.
- 5.4 APPROVAL OF Cal-PASS MOU
The Board will consider the approval of the Cal-PASS MOU.
- 5.5 APPROVAL OF THE 2008-2011 STRATEGIC PLAN
The Board will consider approving the TVROP Strategic Plan for 2008-2011.
- 5.6 BOARD CALENDAR
The JPGB Board calendar is included for approval of any date changes.
- 5.7 TEXTBOOK APPROVAL- Alternative / Renewable Energy Program
The Board will consider approving a textbook for the Alternative / Renewable Energy Program.
- 5.8 APPROVAL OF CARL D. PERKINS CTE FIVE (5) YEAR LOCAL PLAN
The Board will consider approving the Carl D. Perkins 5 Year CTE Local Plan for approval.
- 6.0 DEFERRED CONSENT ITEMS**
- 7.0 ITEMS SCHEDULED FOR REPORT, DISCUSSION AND POSSIBLE ACTION**
- 7.1 FIRST INTERIM REPORT ACTION
Staff will present the First Interim report.
- 7.2 ADOPTION OF REVISED POLICY & PROCEDURE #4310 ACTION
MANAGEMENT TEAM POLICY
Staff will present a revised policy and procedures for management automotive use reimbursement and cell phone use.
- 7.3 ADOPTION OF REVISED POLICY & PROCEDURE #3370 ACTION
TRAVEL AND CONFERENCE
Staff will present a revised procedure regarding monthly automotive allowance.
- 7.4 APPROVAL OF 2006-07 COURSE REVIEW ACTION
Staff will present the 2006-2007 Course Review.
- 7.5 APPROVAL OF TVROP (STATE FUNDED) COURSE SEQUENCING ACTION
The Board will consider approving the TVROP Course Sequencing.
- 7.6 POLICY & PROCEDURE #9270, CONFLICT OF INTEREST INFO/ACTION
Staff will discuss the wording on page 4, the last two paragraphs of Financial Interest.

8.0 ITEMS SCHEDULED FOR INFORMATION

Staff Reports

- 8.1 FISCAL
Staff will review and answer questions on these regularly scheduled informational reports.
- 8.1.1 BUDGET
- 8.1.2 CASH FLOW
- 8.2 SB70 GRANTS: CTE COMMUNITY COLLABORTIVE, SUPPLEMENTAL AND WORKFORCE INNOVATION PARTNERSHIPS
Staff will report on the SB70 grants in partnership with Chabot College
- 8.3 UPDATE ON WITHDRAWING AS A FUND FROM WITHIN THE PUSD BUDGET
Superintendent will give a status report on the withdrawal.
- 8.4 UPDATE ON CORRECTIONAL EDUCATION MOU
Superintendent will report on the progress of the MOU for Correctional Education.
- 8.5 UPDATE ON REVIEW AND REVISION OF JOINT EXERCISE OF POWERS AGREEMENT
Superintendent will give an update on the progress of the JPA review and possible revision.
- Mitzi Christensen
- Jorja Ivie
- Diane Centoni
- Diane Centoni
- Diane Centoni

9.0 CORRESPONDENCE

There is no correspondence for the Board.

10.0 COMMENTS FROM BOARD

Board members may have items to discuss or share. There will be no board discussion and no action will be taken unless listed on a subsequent agenda.

11.0 COMMENTS FROM STAFF

Staff members may have items to discuss or share. There will be no board discussion and no action will be taken unless listed on a subsequent agenda.

12.0 AGENDA ITEMS FOR NEXT MEETING

Items for next meeting will be considered.

Next Meeting Date: January 15, 2000

Location: Tri-Valley ROP District Office Conference Room
2600 Kitty Hawk Rd., #117, Livermore, CA 94551

13.0 ADJOURNMENT

Textbooks under consideration for Board approval will be available for viewing from Dec. 4 through Dec. 11, 2008, 8:00 a.m. to 3:00 p.m., at the Tri-Valley Regional Occupational Program's Administrative Office, 2600 Kitty Hawk Rd., #117, Livermore, CA.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Superintendent's Office at (925) 455-4800. Notification by Monday noon preceding the meeting will enable the ROP to make reasonable arrangements to ensure accessibility to this meeting.