



**Tri-Valley Regional  
Occupational Center/Program**

2600 Kitty Hawk Rd #117, Livermore, CA 94551-9699  
ph (925) 455-4800 fax (925) 449-9126

**TVROCP JOINT POWERS GOVERNING BOARD**

**Agenda for the Special Meeting of  
December 15, 2011 – 9:30 a.m.**

**TVROCP District Office, 2600 Kitty Hawk Rd, Suite 125**

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**1. CALL TO ORDER—9:30 a.m.**

**Roll Call of the Board:**

**Governing Board**

Amy Miller, Acting Chairperson  
Jamie Hintzke, Member  
Neil Davies, Member  
Bill Dunlop, Member

**TVROCP DO Staff**

Jorja Ivie  
Shay Galletti  
Fred Rutledge  
Ginny McGaha  
Leah Cleveland  
Anna Lisa Hutchinson  
Susan Pereira  
Bill Boardman (Consultant)

**Invited Superintendents**

Parvin Ahmadi—PUSD  
Molly Barnes—SGUSD  
Kelly Bowers—LVJUSD  
Steve Hanke—DUSD

**2. PUBLIC COMMENT on posted agenda items**

**3. DISTRICT OFFICE NEEDS ASSESSMENT**

The Board will hold an informational session for the purpose of hearing from the TVROCP District Office staff regarding job duties and staffing needs so that the Board may have a clear understanding of the staffing (position/hours) needed at the District Office. The Board will also hear from attending TVROCP Member District Superintendents who will share their collective thoughts and recommendations to the Board following their related meeting held December 12, 2011.

**4. ADJOURNMENT**

AM:lc/posted 12-13-11

*(This meeting will be an informational session between the TVROCP JPGB, District Office staff, and Member District Superintendents. There will be no action taken by the Board. Others are welcome to attend this public meeting. Aside from Item 2., Public Comment, participation is limited to the Board, DO staff, and Superintendents. (Attending Coordinating Council district reps may be called upon by their Superintendent.)*

**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROCP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROCP Superintendent, 2600 Kitty Hawk Road, Suite 117, Livermore, CA 94551, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.