



Tri-Valley Regional Occupational Program
 1040 Florence Road, Livermore, CA 94550
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JOINT POWERS GOVERNING BOARD

**Regular Board Meeting of December 7, 2021
 5:30 p.m. Open Session
 Meeting to be conducted in compliance with AB 361**

1. **CALL TO ORDER / ROLL CALL – 5:30 p.m.**
 Chairperson Prusso called the meeting to order at 5:30 p.m.
 Prusso – Aye
 Rouse – Aye
 Miller - Aye

2. **CONVENE INTO OPEN SESSION**

A. **Pledge of Allegiance**

- B. **Approval of the Agenda**
 The agenda was approved as written.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Miller	3	0	0	0

3. **PUBLIC COMMENT - None**

4. **CONSENT CALENDAR - MOTIONS**

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Prusso	3	0	0	0

- A. **Approval of Minutes from the Regular Board Meeting of September 15, 2021**
 The Board approved the minutes from the September 15, 2021 Board Meeting.
- B. **Approval of Bill and Salary Reports – September 1 – November 30, 2021**
 The Board approved the Bill and Salary warrants which show the District's operating and salary expenditures for the period noted.
- C. **Approval of Purchase Order Summary – September 1 – November 30, 2021**
 The Board approved the purchase order summary which shows the encumbrances of District funds for the period noted.
- D. **Approval of the CTE Employer Industry Sector Advisory Committee 2021-2022**
 The Board approved the CTE Industry Sector Advisory Committee List for 2021-2022.

E. Approval of the CTE Tri-Valley Educational Collaborative (TEC) Advisory Committee 2021-2022

The Board approved the CTE Tri-Valley Educational Collaborative (TEC) Advisory Committee List for 2021-2022.

F. Approval of Donations

The Board approved donations received through October 31, 2021.

G. Approval of Surplus Equipment

The Board approved Surplus Equipment either for sale, donation, or disposal, per Education Code Sections 17545 and 17546.

5. CONSENT – RESOLUTIONS

Roll Call Vote:

Prusso - Aye

Rouse - No

Miller – Aye

A. Resolution No. 2021-22.7 – Resolution Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361

The Board approved the Resolution 2021-22.7 Resolution Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361.

Trustee Rouse voiced concerns regarding the usage of “state of emergency” and “imminent threat” language in the resolution. Superintendent Duncan explained that legal counsel advised that we cannot change the resolution language as it is the language used in Assembly Bill (AB) 361. Additionally, going forward there would be no further resolutions, instead we will have an agenda item “reaffirming the AB 361 findings” of this resolution.

6. DEFERRED CONSENT ITEM/S - *None***7. INFORMATION / ACTION ITEMS****A. Discussion COVID-19 Supplemental Funding for ROC/P’s - Information**

Superintendent Duncan presented an update on COVID-19 Supplemental Funding for ROC/P’s, sharing TVROP’s plan for usage of the funding.

B. Acceptance of the 2020 – 2021 Audit Report - Action

Superintendent Duncan introduced Steven Currie from CWDL.

CWDL issued an unmodified opinion, which is the highest opinion offered. The Superintendent's recommendation is to accept the 2020 – 2021 Audit Report.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Miller	3	0	0	0

C. Approval of the 2021 – 2022 First Interim Report - Action

Superintendent Duncan introduced Teresa Fiscus, CBO.

Based on the current budget and the multi-year projection, it is recommended that the Board of the Tri-Valley Regional Occupational Program approve the 2021 - 2022 First Interim Report with a Positive Certification.

Trustee Prusso asked about the Student Activity Special Revenue Fund. Ms. Fiscus explained it is a new requirement for any organization having ASB activities.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Prusso	3	0	0	0

D. Approval of Personnel Document of December 7, 2021 – Action

Superintendent Duncan presented the December 7, 2021 Personnel Document to the Board for approval.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Rouse	3	0	0	0

8. CORRESPONDENCE

- Letter from L. Karen Monroe, Superintendent, Alameda County Office of Education, approving the 2021 – 2022 Adopted Budget

9. SUPERINTENDENT’S REPORT

Customer Service

- Coordinating Council meets prior to each board meeting. This is where district level updates, including master schedules, reporting requirements, CALPADS, and grant funding are discussed.
- We continue to work with the superintendents, directors and coordinators of our Member Districts and always share information and offer to provide support.
- Strong Workforce grant funding allows us to provide additional supports for our Alternative Education students. Our new partnerships with the Workforce Innovation Opportunity Act (WIOA) Grant’s Youth Innovation Program focuses on expanding work experience and career counseling for our Alternative Education students.
- We hosted our second TEC CTE Symposium, as well as virtual College & Career Exploration Nights, which was a 2-day event.
- Administrative ROP staff have provided substitute classroom support to our Member Districts who are experiencing staff shortages.

Relationships

- The ACSA Superintendents calls are every Thursday. There is also a bi-weekly call with all of the Alameda County Superintendents.
- Multiple TVROP staff members are part of the ACOE/CDPH calls each Thursday, which address the latest updates/issues related to COVID-19.
- Amy Robbins is our representative for Region 6 at the ACSA CTE Council meetings.
- Superintendent Duncan was an emcee for the cities of Dublin and Pleasanton’s Manufacturing Day program.
- Staff attended the CSBA Conference which was back in person this year.
- Staff attended the Innovation Tri-Valley and Education/Workforce Development meetings.

Programs

- TVROP is working with Bay Area Youth Apprenticeship, along with Amos Nugent from PUSD, to explore opportunities for Tri-Valley students.
- Staff is exploring how Las Positas College’s Engineering Tech and a Pre-Apprenticeship program might complement our PLTW programs.
- We are working with Cal-JAC and Las Positas College through our Strong Workforce Program Round 3 grant to explore a First Responder Fire Science Academy program.
- We have secured funding for a work-based learning platform called Seamless Work-Based Learning, which is a great program for storing all of the data that can be accessed by all.
- Staff is working with Tekagogo to offer a summer camp this year for Tri-Valley students interested in the trades.

- DECA has resumed in-person competitions, and we have a number of upcoming events.
- Staff are redesigning the TVROP website.
- We hosted the 7th Annual Advisory Night virtually, which was highly attended.

Fiscal

- Superintendent Duncan is a member of the Steering Committee for the JPA Coalition, which was integral in securing the COVID Supplemental Funds for ROC/P's.
- We submitted two Round 4 Strong Workforce grants projects and were awarded in full for a total of \$1.2 million.
- We are working with GAMUT/CSBA on updating our board policies.
- In January, we are supposed to find out our CTEIG allocation.

10. BOARD MEMBER REPORTS

Trustee Miller reported that PUSD was able to come to an agreement with APT.

Trustee Prusso said she attended both the CTE Symposium and the Advisory Meeting, both of which were wonderful events. LVJUSD trustees were able to get together to celebrate the Youth Build program and meet the students.

11. ANNOUNCEMENTS

- The next Regular Meeting (Organizational) of the Joint Powers Governing Board will be held January 26, 2022 at 5:30 p.m.


12. ADJOURNMENT


Meeting adjourned at 7:14 p.m.

JD/lh

Submitted,

*Approved and entered into the proceedings
of the Board this 26th day of January, 2022*


Julie Duncan
Secretary to the Board

DocuSigned by:

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Emily Prusso
Chairperson