



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Minutes of the Regular Board Meeting of December 9, 2015,

1. CALL TO ORDER / ROLL CALL - 6:00 pm

Chairperson, Joan Laursen called to order this regular meeting of the Joint Powers Governing Board on Thursday, December 9, 2015.

Roll Call/Establishment of Quorum

Joan Laursen, Chairperson

Chuck Rogge, Vice Chairperson

Dan Cunningham, Member

Julie Duncan, Secretary to the Board

2. REGULAR MEETING

2.1 Pledge of Allegiance

2.2 Approval of the Agenda

Ms. Laursen asked if there were any changes to the agenda.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	3	0	0	0

3. PUBLIC COMMENT

None

4. RECOGNITIONS

Superintendent Duncan first introduced Jennifer Slusser and thanked her for the outstanding work she performs with the students at Santa Rita and congratulated her on receipt of the letter of recognition from Sheriff Ahern. Mr. Fred Rutledge, Principal of Adult Program at Santa Rita spoke of Jennifer's history, outstanding work and the Sheriff's letter.

Superintendent Duncan congratulated Christine Buckley for being nominated as Outstanding Educator of the Year by the California League of High Schools. Ms. Buckley was nominated by Heather Morelli, Program Coordinator. All staff, friends and family of Ms. Buckley heartily believed she should have won the award.

Both recognized recipients received certificates and thanks from the Board.

4.1 In recognition of Christine Buckley for her nomination to the California League of High Schools, Outstanding Educators of the Year Awards and Dinner.

4.2 In recognition of Jennifer Slusser for her Letter of Recognition, awarded by Alameda County Sheriff Gregory J. Ahern.

5. CONSENT CALENDAR

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Rogge	3	0	0	0

CONSENT - MOTIONS

5.1 Approval of Minutes from the Special Board Meeting of October 28, 2015

The Board will consider approving minutes from the October 28, 2015 Board Meeting.

5.2 Approval of Bill and Salary Reports – October 1 – November 30, 2015

The Board will consider the approval of Bill and Salary warrants which show payment of the District's operating and salary expenditures for the prior month.

5.3 Approval of Purchase Order Summary – October 1 – November 30, 2015

The Board will consider the approval of the purchase order summary which shows encumbrances of the District funds for the prior month.

5.4 Approval of CTEIG Memorandum of Understanding with Member Districts

The Board will consider approving the Memorandum of Understanding with Member Districts for the Career Technical Education Incentive Grant.

6. DEFERRED CONSENT ITEMS - None

7. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

7.1 Corrections Program - Santa Rita Jail Update – information

Fred Rutledge, Principal, Adult and Correctional Education, gave an overview of the Mid-Alameda County Consortium, possible course offerings with the upcoming opening of the new Sandy Turner II building and possible budget bumps for 2016-2017. The Board was extended invitations to the Sandy Turner II Ribbon Cutting Ceremony. Graduation was held in the Maximum area for the first time, separate ceremonies in four housing units.

Mr. Rogge inquired if educational participation had any impact on sentencing.

7.2 Approval of the 2015 – 2016 First Interim Report - action

Superintendent Duncan welcomed Laura Johnson, Budget Specialist from LVJUSD. Ms. Johnson gave an overview of the First Interim Report. First Interim is July 1 through October 31st. The First Interim is presented with a positive certification and Ms. Johnson asked for approval.

Mr. Rogge asked if the 5% reserve would actually cover a month of payroll. As it would not, the possibility of increasing reserve was discussed.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Laursen	3	0	0	0

7.3 Approval of the 2014-2015 Audit Report – action

Ms. Duncan explained we had no audit findings and the year received a positive certification. Livermore was the best decision TVROP made for fiscal oversight. Nigro & Nigro has audited TVROP for the last three years.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	3	0	0	0

8. CORRESPONDENCE – None

9. SUPERINTENDENT'S REPORT

Superintendent Duncan reported on the following items:

- Advisory Dinner was held on November 17th at Amador Valley High School, this was

the first time holding an advisory meeting with all participants in one place. After dinner individual advisories broke out and met.

- Leadership Pleasanton was held on December 2nd. Middle College was highlighted and Kathleen Frazer, Administrative Program Director was asked about the MC students during the presentation. She expressed her pride as the students articulated their experiences, expressed their happiness and continued desire to remain in such a positive atmosphere.
- CSBA Conference attendance in San Diego December 3-5, TEC (Tri-Valley Educational Collaborative) presented. Anne White, LVJUSD, spoke of the 25 year collaboration, Superintendent Duncan spoke of the overall TEC program, Nadine Horner spoke on community business partnerships and Glen Sparks spoke about Career Technical Education. The session had good attendance and positive feedback on our presentation.
- The Career Technical Education Incentive Grant application has been submitted and recipients will be notified soon. The first year of funding for the TEC CCPT grant was received.
- The TEC (Tri-Valley Educational Collaborative) General Session meeting is tomorrow, December 10th.
- TVROP Holiday Staff Meeting is Thursday, December 17th.

10. BOARD MEMBER REPORTS

Mr. Rogge commented that he stayed after the TEC presentation at the CSBA Conference, there was a positive reaction from the group. He asked questions about pathway exploration. Mr. Rogge also suggested that TVROP maybe participate in the Rodeo Parade and have a float.

Mr. Cunningham noted that Dublin has set their new calendars for school years 2016-2017 and 2017-2018. The school year will start earlier and end earlier now.

11. ANNOUNCEMENTS

- The concurrent Las Positas classes being held on our Tri-Valley school campus' will start the week of January 19, 2016.
- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, February 3, 2016.

12. ADJOURNMENT

There being no further business, Chairperson Laursen adjourned the meeting at 7:07 pm.

Submitted,



Julie Duncan
Secretary to the Board

Original Signed

Approved and entered into the proceedings
of the Board this 3rd day of February, 2016


Board Chairperson

JL: JD: as