



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Minutes of the Regular Board Meeting of February 3, 2016

5:00 pm Open Session

1. CALL TO ORDER / ROLL CALL

Chairperson Laursen called the meeting to order at 5:29 pm.

Roll Call/Establishment of Quorum

Joan Laursen, Chairperson

Chuck Rogge, Vice Chairperson

Dan Cunningham, Trustee, joined the meeting at 5:40 pm

Julie Duncan, Secretary to the Board

2. CONVENE TO ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

TVROP Board Bylaws 9100, *Organization*, and the Fifth Amended Joint Powers Agreement require the Governing Board to hold its annual organizational meeting during the first meeting of the calendar year. At this meeting, the Board shall elect a Chairperson and Vice Chairperson from its members and develop a schedule of regular meetings for the year.

2.1 Election of Board Chairperson for 2016

Mr. Rogge nominated Ms. Laursen, Ms. Laursen accepted.

2.2 Election of Board Vice Chairperson for 2016

Ms. Laursen nominated Mr. Rogge, Mr. Rogge accepted.

2.3 Approve the 2016 TVROP Joint Powers Governing Board Calendar

Ms. Laursen noted that she is available to attend the JPGB meetings at 5:00 pm, the calendar will be updated to reflect this time.

Superintendent Duncan stated that there is a need for an additional meeting to approve the Second Interim Report. This calendar will be updated to reflect this Special Board Meeting in March.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Rogge	2	0	0	1

3. RECONVENE TO OPEN SESSION

3.1 Flag Salute - Pledge of Allegiance

3.2 Approval of the Agenda

No changes to the agenda, approved as written.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Laursen	2	0	0	1

4. PUBLIC COMMENT

None

5. RECOGNITIONS

5.1 **Recognition of Donald Nyswonger, TVROP Instructor, Computer Applications, Santa Rita Adult Program**

Superintendent Duncan introduced Mr. Nyswonger and thanked him for the outstanding job he has done with our technology update and rollout. He was presented with a certificate of recognition.

5.2 **Recognition of Sophie Samii, Granada High School, Medical Occupations Student, Veterinary Studies**

Superintendent Duncan showed the TV clip from NBC's Class Action show where TVROP and veterinary student, Sophie Samii were highlighted by Jessica Aguirre. Sophie was presented with a certificate of recognition.

Board Members would like a copy of the video segment. Once the original copy is received we will send it out.

6. CONSENT CALENDAR

No consent deferral, approve items 6.1 – 6.5 as presented.

<i>Moved</i>	<i>Seconded</i>	<i>Ayes</i>	<i>Noes</i>	<i>Abstain</i>	<i>Absent</i>
Cunningham	Rogge	3	0	0	0

CONSENT - MOTIONS

6.1 **Approval of Minutes from the Regular Board Meeting of December 9, 2016**

The Board will consider approving minutes from the December 9, 2016 Board Meeting.

6.2 **Approval of Bill and Salary Reports - December 1, 2015 - January 31, 2016**

The Board will consider the approval of Bill and Salary warrants which show the District's operating and salary expenditures for the prior two months.

6.3 **Approval of Purchase Order Summary - December 1, 2015 - January 31, 2016**

The Board will consider the approval of the purchase order summary which shows encumbrances of the District funds for the prior two months.

6.4 **Adopt Proclamation for CTE Month - February 1 - 29, 2016**

The Board will consider the approval of a Proclamation in support of the Association for Career Technical Education and National CTE Month.

CONSENT - RESOLUTIONS

6.5 **Resolution No. 2015-16.7, Board Members' Signature Card**

Education Code Section 42632 states, each order drawn on the funds of a school district shall be signed by at least a majority of the Governing Board or by a person or persons authorized by the Governing Board and said Governing Board signatures shall be updated annually with the residing County Office of Education.

7. DEFERRED CONSENT ITEMS

No deferred items.

8. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

8.1 Approval Personnel Document #020316 - action

Superintendent Duncan presented the Personnel Document, for Board approval as presented.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	3	0	0	0

9. CORRESPONDENCE

- California State Controller, Betty T. Yee, 2014-15 Fiscal Certification Letter
The Board acknowledges receipt of correspondence.

10. SUPERINTENDENT'S REPORT

The California Incentive Grant funding formula appears to be based on \$148 per ADA. The grant amount will be about 2.3 million and it will be distributed by the same contribution formula as the TVROP current usage formula.

ACSA Superintendent Conference was a good networking event but the convention center had many issues and attendees were physically uncomfortable due to the cold . CSBA conference is preferable but will attend once more to consider.

TVROP is doing lots of marketing; an ad was placed in the Independent covering all offered TVROP sections including Middle College and also purchased new banners to take to meetings and events.

Middle College has over 100 applications for the 2016/2017 school year.

There was a walkthrough of the district campuses for the TEC Grant purchases with all the technology personnel from all five districts.

TVROP is in need of space for the Public Safety/Legal Academy, the Alameda County Sherriff's office will be getting back to us on space availability and costs.

Superintendent Duncan will be going to Carondelet High School after this meeting to attend her daughters National Letter of Intent signing event. Maddy is signing with Purdue University.

11. BOARD MEMBER REPORTS

None

12. ANNOUNCEMENTS

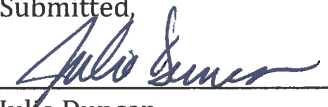
- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, April 20, 2016, with the understanding that there is a need for a Special Meeting needed in March for the Second Interim Report.

13. ADJOURNMENT

Chairperson Laursen adjourned the meeting at 6:02 pm.

Original Signed

Submitted,



Juke Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 18th day of May, 2016.*



Joan Laursen
Board Chairperson

JD/as