



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

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JOINT POWERS GOVERNING BOARD

Regular Board Meeting of May 18, 2016

5:00 pm Closed Session

6:00 pm Open Session

THE MISSION OF TRI-VALLEY ROP IS TO:

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **5.0, PUBLIC COMMENT**, regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting. By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

JOINT POWERS GOVERNING BOARD

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Secretary to the Governing Board

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1. **CALL TO ORDER / ROLL CALL – 5:00 pm**
2. **PUBLIC COMMENT** - on posted closed session item/s
3. **ADJOURN TO CLOSED SESSION** - Pursuant to Government Code §54957 and 54957.6
 - 3.1 **Public Employee Discipline/Dismissal/Release/Leave/Employment**
 - 3.2 **Public Employee Performance Evaluation/Goals (2015-16)**
Title: Superintendent
4. **RECONVENE TO OPEN SESSION**
 - 4.1 **Flag Salute - Pledge of Allegiance**
 - 4.2 **Approval of the Agenda**
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
 - 4.3 **Announcement of Any Reportable Actions Taken in Closed Session**
5. **PUBLIC COMMENT**

At this time, members of the public may address the Board regarding matters not on the agenda but within the Board’s jurisdiction. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to, Call to Order of the meeting: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.
6. **RECOGNITIONS**
 - 6.1 In recognition of Lynette Marshall for her tireless and outstanding work done on the Alameda County Inmate Education Proposal along with her daily duties of helping exiting inmates with re-entry preparation into the job market.
 - 6.2 In recognition of Christine Capitani-Buckley for her award of Teacher of the Year for Tri-Valley ROP.
 - 6.3 In recognition of Martin Hernandez, Granada High School student, Debbie Nelson’s Marketing class.
7. **CONSENT CALENDAR**

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

CONSENT - MOTIONS

- 7.1 **Approval of Minutes from the Regular Board Meeting of February 3, 2016**
The Board will consider approving minutes from the February 3, 2016 Board Meeting.
- 7.2 **Approval of Minutes from the Special Board Meeting of March 9, 2016**
The Board will consider approving minutes from the March 9, 2016 Board Meeting.
- 7.3 **Approval of Bill and Salary Reports – February 1, 2016 – April 30, 2016**
The Board will consider the approval of Bill and Salary warrants which show the District's operating and salary expenditures for the prior three months.
- 7.4 **Approval of Purchase Order Summary – February 1, 2016 – April 30, 2016**
The Board will consider the approval of the purchase order summary which shows encumbrances of District funds for the prior three months.

CONSENT - RESOLUTION

- 7.5 **Approval of Resolution No. 2015-16.11**
Commending Sarah Palmer for her Years of Service.

8. DEFERRED CONSENT ITEMS

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

9. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

- 9.1 **Course Offerings Schedule for 2016 - 2017 - information**
Staff will provide an update on scheduling and enrollment for the 2016-2017 school year.
- 9.2 **Approval Personnel Document #051816 - action**
The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, to include new hires, resignations, retirements and vacancies.
- 9.3 **Approval of Salary Schedule Increase for 2016-2017 - action**
Approve as presented; 2016-2017 Certificated Salary Schedule A, Classified Salary Schedule, Confidential Salary Schedule and Management Salary Schedule.
- 9.4 **Cosmetology Contract Renewal for 2016-2017 - action**
Approve as presented, the 2016-2017 Cosmetology and Barbering Renewal Contract.

10. CORRESPONDENCE

- Letter from Alameda County Office of Education, Second Interim Report 2015-2016

11. SUPERINTENDENT'S REPORT

Julie Duncan, Superintendent, will report on recent meetings, activities, or legislation.

12. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

13. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, June 15, 2016.

14. ADJOURNMENT

JD/as