



## Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

### JOINT POWERS GOVERNING BOARD

#### Agenda for the Regular Board Meeting and Budget Hearing

June 15, 2016

5:00 pm Closed Session, 6:00 pm Open Session

#### THE MISSION OF TRI-VALLEY ROP IS TO:

- Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.
- Support and guide the development of life and career skills valued by business, industry, colleges, and society.
- Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.
- Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.

### JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **6.0, PUBLIC COMMENT**, regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting. By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

#### JOINT POWERS GOVERNING BOARD

**Joan Laursen**, Chairperson  
(925) 519-5310

[jlaursen@pleasantonusd.net](mailto:jlaursen@pleasantonusd.net)

Member District: Pleasanton USD

**Chuck Rogge**, Vice Chairperson  
(925) 447-1604

[rogge.lvjUSD@isp.com](mailto:rogge.lvjUSD@isp.com)

Member District:  
Livermore Valley Joint USD

**Dan Cunningham**, Member  
925-808-1084

[cunninghamdan@dublinUSD.org](mailto:cunninghamdan@dublinUSD.org)

Member District: Dublin USD

**Julie Duncan**, Superintendent  
(925) 455-4800 x 106

[jduncan@tvrop.org](mailto:jduncan@tvrop.org)

Secretary to the Governing Board

[www.tvrop.org](http://www.tvrop.org)

**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. **CALL TO ORDER / ROLL CALL – 5:00 pm**
  
2. **PUBLIC COMMENT** – on posted closed session item/s
  
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and §54957.6**
  - 3.1 **Public Employee Discipline/Dismissal/Release/Leave/Employment**
  - 3.2 **Public Employee Performance Evaluation/Goals (2015-16/2016-17)**  
**Title: Superintendent**
  
4. **RECONVENE IN OPEN SESSION**
  - 4.1 **Pledge of Allegiance**
  - 4.2 **Approval of the Agenda**  
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
  - 4.3 **Announcement of Any Reportable Action Taken in Closed Session**
  
5. **PUBLIC HEARING**  
**Public Hearing on the 2016- 2017 Budget**  
Open Hearing for the 2016 – 2017 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103.  
  
Chairperson Laursen will open the hearing, call for public comment and close the hearing.  
Note: Item 10.1 contains the recommended 2016-2017 budget.
  
6. **PUBLIC COMMENT** on matters *not* on the agenda  
At this time, members of the public may address the Board regarding any matter that is *not* on the agenda. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to Call to Order of the meeting: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.
  
7. **RECOGNITIONS**
  - 7.1 In recognition of Jared Brandley, Granada High School student in Christine Capitani-Buckley’s Medical Occupations Class,
  
8. **CONSENT CALENDAR**  
The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board,

administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

#### **CONSENT - MOTIONS**

**8.1 Approval of Minutes from the Regular Board Meeting of May 18, 2016**

The Board will consider the approval of the minutes from the May 18, 2016 Board Meeting.

**8.2 Approval of Bill and Salary Warrants – May 2016**

The Board will consider the approval of Bill and Salary warrants which show payment of the District's operating and salary expenditures for the prior month.

**8.3 Approval of Purchase Order Summary – May 2016**

The Board will consider the approval of the purchase order summary which shows encumbrances of the District funds for the prior month.

**8.4 Approval of Memorandums of Understanding with Member Districts for Shared Services during 2016 – 2017**

The Board will consider approving MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

**8.5 Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2016 – 2017**

The Board will consider approving MOU's between TVROP and Livermore Valley Joint Unified School District for the following services; Business Services, Custodial at the Livermore High Campus for Auto Shop complex and the TVROP District Office.

**9. DEFERRED CONSENT ITEMS**

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

**10. INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

**10.1 Proposed Budget Adoption for 2016 – 2017 – action**

Following a mandated Public Hearing on the 2015-16 Budget, it is appropriate for the Board to consider approval.

**10.2 Approval of Personnel Document #061516 - action**

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, to include new hires, resignations, retirements and vacancies.

**11. CORRESPONDENCE – none**

**12. SUPERINTENDENT'S REPORT**

Superintendent, Duncan will report on recent meetings, activities, or legislation.

**13. BOARD MEMBER REPORTS**

Board members may wish to report on their recent activities.

**14. ANNOUNCEMENTS**

- The next Regular Meeting of the Board will be held September 10, 5:00 pm closed session, and 6:00 pm open session, unless otherwise posted.

**15. ADJOURNMENT**

JD/as



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM  
JOINT POWERS GOVERNING BOARD MEETING  
June 15, 2016

## **CONSENT CALENDAR – MOTION – 8.1**

### **AGENDA ITEM:**

8.1 – Approval of Minutes from the Regular Board Meeting of May 18, 2016

### **RECOMMENDED ACTION:**

As part of the Consent Calendar, approve the presented minutes.

### **BACKGROUND:**

The minutes from the Regular Board Meeting of May 18, 2016 are presented for Board Approval.

### **FISCAL IMPACT:**

None

### **SUPPORTING DOCUMENTS:**

- Minutes of May 18, 2016 Regular Board Meeting



## Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

### **JOINT POWERS GOVERNING BOARD** **Regular Board Meeting of May 18, 2016**

**1. CALL TO ORDER / ROLL CALL – 5:00 pm**

Chairperson Laursen called the meeting to order at 5:02 pm.

**Roll Call/Establishment of Quorum**

Joan Laursen, Chairperson

Dan Cunningham, Trustee

Julie Duncan, Secretary to the Board

Chuck Rogge, Vice Chairperson, joined the meeting at 6:06 pm

**2. PUBLIC COMMENT**

None

**3. ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and 54957.6**

**3.1 Public Employee Discipline/Dismissal/Release/Leave/Employment**

**3.2 Public Employee Performance Evaluation/Goals (2015-16)**

**Title: Superintendent**

**4. RECONVENE TO OPEN SESSION 6:00 pm**

**4.1 Flag Salute - Pledge of Allegiance**

**4.2 Approval of the Agenda**

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Laursen	2	0	0	1

**4.3 Announcement of Any Reportable Actions Taken in Closed Session**

Chairperson Laursen reported that during closed session the Board took action to not reelect temporary certificated employee #A pursuant to Ed Code section 44954(b) and 44929.21 and directed Superintendent or designee to send the appropriate written notices. Roll Call vote as follows:

Ayes: Laursen, Cunningham

Noes: None

Absent: Rogge

Abstain: None

**5. PUBLIC COMMENT**

Glen Sparks, on behalf of PUSD, thanked Lynette, Fred and ROP for all the tremendous work on the Alameda County Inmate Education RFP.

## 6. RECOGNITIONS

- 6.1 Chairperson Laursen asked Superintendent Duncan to introduce the recognition for Lynette Marshall and gave background on the RFP to Alameda County Inmate Services.

Mr. Rutledge, Principal of Corrections addressed the Board and expanded on Lynette's contribution and her great contacts in community.

Lynette thanked the Board and all our staff for their help and for this recognition.

- 6.2 Chairperson Laursen asked Superintendent Duncan to introduce the recognition of Christine Capitani-Buckley for her award of Teacher of the Year for Tri-Valley ROP. Ms. Kathleen Frazer, Administrative Program Director spoke about Christine's award as TVROP Teacher of the Year and thanked Christine for her continued service to the students of the Tri-Valley.

- 6.3 Chairperson Laursen asked Superintendent Duncan to introduce the recognition of Martin Hernandez, Granada High School student, Debbie Nelson's marketing class.

Martin could not join us, Ms. Duncan read his recognition.

## 7. CONSENT CALENDAR

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	3	0	0	0

### CONSENT - MOTIONS

- 7.1 **Approval of Minutes from the Regular Board Meeting of February 3, 2016**  
The Board will consider approving minutes from the February 3, 2016 Board Meeting.
- 7.2 **Approval of Minutes from the Special Board Meeting of March 9, 2016**  
The Board will consider approving minutes from the March 9, 2016 Board Meeting.
- 7.3 **Approval of Bill and Salary Reports - February 1, 2016 - April 30, 2016**  
The Board will consider the approval of Bill and Salary warrants which show the District's operating and salary expenditures for the prior three months.
- 7.4 **Approval of Purchase Order Summary - February 1, 2016 - April 30, 2016**  
The Board will consider the approval of the purchase order summary which shows encumbrances of District funds for the prior three months.

### CONSENT - RESOLUTION

- 7.5 **Approval of Resolution No. 2015-16.11**  
Ms. Duncan gave a summary of Ms. Palmer's 20 year career and

Board Members read the resolution to commend Ms. Palmer.

Ayes: Laursen, Cunningham, Rogge

Noes: None

Abstain: None

Absent: None

**8. DEFERRED CONSENT ITEMS - None**

**9. INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

**9.1 Course Offerings Schedule for 2016 - 2017 - information**

Superintendent Duncan gave an overview of the expansion of programs and the 2016/2017 school year. TVROP had over 250 applications for the Nursing and Med Occupations programs alone. In Nursing and Medical Occupations Nancy McNeil and Christine Buckley will be reaching out to employers this summer to get new internship sites for the additional course being added at Foothill High.

Christine Buckley arrived and gave information and an overview on what we are looking for in sites. Kaiser has agreed to give us more slots. A memory care facility will also give us more seats. Our students get actual day to day real life experiences.

Ms. Laursen asked what would a possible site need to do to bring in students and Superintendent Duncan reviewed what the steps are.

Mr. Cunningham has a John Muir connection he will introduce to Ms. Buckley and Ms. Laursen knows of a dentist's office that may have internship space available.

**9.2 Approval Personnel Document #051816 - action**

Superintendent Duncan reviewed the retirement, vacancies and resignations.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Laursen	3	0	0	0

**9.3 Approval of Salary Schedule Increase for 2016-2017 - action**

Approve as presented; 2016-2017 Certificated Salary Schedule A, Classified Salary Schedule, Confidential Salary Schedule and Management Salary Schedule.

We adjusted salaries by 5% last year and all member districts did something similar. In keeping with the Board recommendation of a 3 – 5 year plan to bring salary schedules more in alignment, this year 3% is recommended.

Mr. Rogge asked how the increases will look at in the budget over our multi-year projection. Superintendent Duncan explained the JPGB JPA Agreement “up to” 4% possible increase per year. This is has not been requested in 16/17.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Rogge	3	0	0	0

**9.4 Cosmetology Contract Renewal for 2016-2017 - action**

Superintendent Duncan reviewed the past year program and expectations for 16/17. Plan is to expand and possibly move, add students, and possibly open large new



facility in the future. Agreement is exactly the same as last year.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	3	0	0	0

**10. CORRESPONDENCE**

- Letter from Alameda County Office of Education, Second Interim Report 2015-2016

**11. SUPERINTENDENT'S REPORT**

Superintendent, Duncan reported on the following recent activity.

- Spring cleaning in the office and storage
- TEC 25<sup>th</sup> Year Celebration
- CAROP Coastal meeting sharing info
- Middle College update
- Dublin Board Meeting
- PUSD Board Meeting next week 5/24
- In-service 5/25, join us for dinner at 5
- Welding Camp planning for this summer
- Concurrent Enrollment
- CTEIG guidelines
- DGI Grant
- TEC Grant, all equip ordered
- A – G approvals, commended Heather Morelli, our courses are 80 % A-G, 93% college credit
- Server crash and working on a new server.
- SRJ – Sandy Turner II Ribbon Cutting Ceremony
- Attended PUSD Education Summit and met the new Superintendent
- New – ACSA – State Region 6 delegate
- New – NCS Alameda County Athletics Representative
- College & Career Fair at Foothill, October 13<sup>th</sup> working with Tami Raaker and Solana Olsen

**12. BOARD MEMBER REPORTS**

None

**13. ANNOUNCEMENTS**

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, June 15, 2016.

**14. ADJOURNMENT**

There being no further business, Chairperson Laursen adjourned the meeting at 6:49 pm.

Original Signed

Submitted,

\_\_\_\_\_  
Julie Duncan  
Secretary to the Board

*Approved and entered into the proceedings  
of the Board this 15<sup>th</sup> day of June, 2016.*

\_\_\_\_\_  
Joan Laursen  
Board Chairperson

JL: JD: as



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM  
JOINT POWERS GOVERNING BOARD MEETING  
June 15, 2016

**CONSENT CALENDAR – MOTION – 8.2**

**AGENDA ITEM:**

8.2 – Approval of Bill and Salary Reports – May 2016

**RECOMMENDED ACTION:**

As part of the Consent Calendar, approve the presented bill and salary warrants.

**BACKGROUND:**

Bill and salary warrants are presented to the Board for ratification under the Consent Calendar at each regular JPGB meeting. The attached list of bill and salary warrants shows payment of the District’s operating and salary expenditures for the past two months. All of the warrants have been approved by the Alameda County Office of Education.

**FISCAL IMPACT:**

Operating expenditures were \$52,145.16 and payroll related expenditures were \$321,657.93.

**SUPPORTING DOCUMENTS:**

- Warrant – Disbursements Chart

<b>WARRANT – DISBURSEMENTS</b>	<b>May 2016</b>	<b>TOTAL FOR PERIOD</b>
<b>PAYROLL RELATED</b>	\$321,657.93	<b>\$321,657.93</b>
<b>BOOKS/SUPPLIES</b>	\$10,513.62	<b>\$10,513.62</b>
<b>SERVICES</b>	\$41,631.54	<b>\$41,631.54</b>
<b>TOTAL</b>	<b>\$373,803.09</b>	<b>\$373,803.09</b>

- Transaction Listing May 2016

SORT ORDER: Major Ob

SELECT Object Detail: 1000-5999

	Sort Value	Sort Level Description	Sort Level	Type	Debit	Credit	Net
	=====	=====	===	=====	=====	=====	=====
**	Total 1000	By Major Object	(1)	DR-CR	237,193.24	0.00	237,193.24
**	Total 2000	By Major Object	(1)	DR-CR	38,016.29	0.00	38,016.29
**	Total 3000	By Major Object	(1)	DR-CR	46,448.40	0.00	46,448.40
**	Total 4000	By Major Object	(1)	DR-CR	11,903.47	1,389.85	10,513.62
**	Total 5000	By Major Object	(1)	DR-CR	60,159.46	18,527.92	41,631.54
		** G R A N D T O T A L **		DR-CR	393,720.86	19,917.77	373,803.09



TRI-VALLEY REGIONAL OCCUPATIONAL PROGRAM  
JOINT POWERS GOVERNING BOARD MEETING  
June 15, 2016

### **CONSENT CALENDAR – MOTION – 8.3**

**AGENDA ITEM:**

8.3 – Approval of Purchase Order Summary – May 31, 2016

**RECOMMENDED ACTION:**

As part of the Consent Calendar, approve the Summary of Purchase Orders, as presented.

**BACKGROUND:**

A summary of purchase orders is presented for Board approval under the Consent Calendar at each regular JPGB meeting and includes the purchase orders generated during the period since the last regular Board meeting. By issuing Purchase Orders the District is setting aside, or encumbering, funds for a specific purpose.

**FISCAL IMPACT:**

Total funds encumbered for this period are \$42,382.47

**SUPPORTING DOCUMENTS:**

- Purchase Order Descriptive Summary, May 1 - 31, 2016

## LIVERMORE VALLEY JOINT UNIFIED SCHOOL DISTRICT

PURCHASE ORDER DESCRIPTIVE SUMMARY

<u>PO #</u>	<u>VENDOR NAME</u>	<u>REQUESTED BY</u>	<u>OBJECT DESCRIPTION</u>	<u>DATE</u>	<u>AMOUNT</u>
R16243	FINISH MASTER	RANDALL/LHS/TVROP	Materials & Supplies	05/05/2016	269.59
R16244	COIT SERVICES INC	SPALASSO/TVROP	Contracted Services	05/05/2016	300.00
R16245	MEDCO SUPPLY CO	HASENPFLUG/AMADOR/TVROP	Materials & Supplies	05/05/2016	1,610.24
R16246	ENT NETWORKS INC	NYSWONGER/TVROP	Materials & Supplies	05/05/2016	175.67
R16247	J&J PERFORMANCE AUTO PARTS	WOODWORTH/LHS/TVROP	Materials & Supplies	05/17/2016	250.00
R16249	MCMASTER-CARR SUPPLY CO	MINER/TVROP	Materials & Supplies	05/24/2016	360.76
R16250	FINISH MASTER	RANDALL/LHS/TVROP	Materials & Supplies	05/02/2016	207.74
R16251	AIM MAIL CENTER #33	SPALASSO/TVROP	Contracted Services	05/02/2016	893.55
R16252	QES COMPUTERS	NYSWONGER/TVROP	Materials & Supplies	05/02/2016	75.56
R16253	SLICART CUSTOM APPAREL	BUCKLEY/TVROP	Materials & Supplies	05/24/2016	409.46
R16254	STEALTH NETWORK COMMUNICATIONS	RUTLEDGE/SRJ	Non-Cap Technology Equip	05/31/2016	2,684.85
R16255	QES COMPUTERS	RUTLEDGE/SRJ	Materials & Supplies	05/31/2016	28,986.84
R16256	QES COMPUTERS	RUTLEDGE/SRJ/TVROP	Materials & Supplies	05/31/2016	4,107.88
R16257	QES COMPUTERS	RUTLEDGE/SRG/TVROP	Materials & Supplies	05/31/2016	1,072.33
R16258	AMERICAN RED CROSS	PAVON/TVROP	Materials & Supplies	05/31/2016	378.00
R16259	PLEASANTON UNIFIED SCHOOL DIST	SPALASSO/TVROP	Printing	05/31/2016	600.00
				<b>Grand Total:</b>	<b><u>42,382.47</u></b>



**CONSENT CALENDAR MOTION – 8.4**

**AGENDA ITEM:**

8.4 – Approval of Memorandums of Understanding for 2016 – 2017 with Member Districts

**RECOMMENDED ACTION:**

As part of the Consent Calendar, approve MOUs with Dublin Unified School District (DUSD), Livermore Valley Joint Unified School District (LVJUSD), and Pleasanton Unified School District (PUSD) for shared services for the 2016-17 school year. MOUs between TVROP and DUSD, LVJUSD, and PUSD to provide for TVROP employees to deliver services for these respective member districts with costs reimbursable to TVROP or, in some circumstances, TVROP will fund a regional pathway course reimbursing member districts for specific sections.

The positions and FTEs funded by the member districts are as follows:

Leann Nobida, College and Career Specialist	.50 FTE funded by DUSD
Solana Olsen, College and Career Specialist	.50 FTE funded by PUSD
Deborah Walker, College and Career Specialist	.50 FTE funded by PUSD
Danielle Mintz, Career Education Specialist	.50 FTE funded by LVJUSD
Ed Woodworth, Instructor (LHS CTE)	.50 FTE funded by LVJUSD
Dawn Pavon, Instructor (LHS CTE)	.0833 FTE funded by LVJUSD

The position and FTE funded by TVROP are as follows:

Dave Uken, DHS Instructor (CIM)	.20 FTE funded by TVROP
Eugene Chou, DHS Instructor (Engineering)	.20 FTE funded by TVROP
Peter Dragula, DHS Instructor (IT Essentials)	.20 FTE funded by TVROP
Josh Hill, PUSD Instructor (Biomed)	.20 FTE funded by TVROP
Tony Dennis, AVHS Instructor (Digital Elec)	.20 FTE funded by TVROP
Ross Kassebaum, FHS Instructor (Culinary)	.20 FTE funded by TVROP
TBD, Village ( Work Experience)	.20 FTE funded by TVROP
Mike Waltz, LHS Instructor (Civil Eng./Arch)	.50 FTE funded by TVROP
Tom Curl, LHS Instructor (IT Essentials)	.25 FTE funded by TVROP
Contract with PUSD for Christine Capitani	1.017 FTE funded by TVROP

**BACKGROUND:**

Member districts have requested a continuance of shared services performed by TVROP employees. The regional approach is the focus of the TVROP Coordinating Council and it was determined that TVROP would fund certain regional courses for the Engineering pathway.

**FISCAL IMPACT:**

Estimated Cost billed back to member districts – \$190,592

Estimated Cost billed back to TVROP – \$351,483

**SUPPORTING DOCUMENTS:**

- Memorandums of Understanding (9)
- Contract with PUSD (1)

# MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Dublin Unified School District

June 15, 2016

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Dublin Unified School District in regard to Career Education Center services at Dublin High School performed by Leann Nobida for the 2016-2017 school year.

- DUSD will pay .50 FTE of Leann Nobida's salary and benefits for the 2016-2017 school year upon receipt of invoice.
- Tri-Valley ROP will pay .50 FTE of Leann Nobida's salary and benefits for the 2016-2017 school year.
- The estimated total cost, including statutory benefits, is \$62,480 for the 2016-2017 school year.
- DUSD's estimated total cost shall not exceed \$31,240. Tri-Valley ROP's estimated total cost shall not exceed \$31,240.
- DUSD additionally agrees to fund, not to exceed \$1800 in salary and statutory benefits additional Dublin High School overtime services.

Payments due from DUSD to Tri-Valley ROP will be invoiced monthly, with the final invoice by June 30, 2017.

## SIGNATURES OF AGREEMENT:

\_\_\_\_\_  
Beverly Heironimus, Assistant Superintendent  
Business Services  
Dublin Unified School District

\_\_\_\_\_  
Julie Duncan, Superintendent  
Tri-Valley ROP

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approved

# MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Pleasanton Unified School District

June 15, 2016

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Pleasanton Unified School District in regard to Career Education Center services at Foothill High School, performed by Solana Olsen, for the 2016-2017 school year.

- PUSD will pay .50 FTE of Solana Olsen salary and benefits for the 2016-2017 school year upon receipt of invoice.
- Tri-Valley ROP will pay .50 FTE of Solana Olsen salary and benefits for the 2016-2017 school year.
- The estimated total cost, including statutory benefits, is not to exceed \$67,112 for the 2016-2017 school year.
- PUSD's estimated total cost shall not exceed \$33,556. Tri-Valley ROP's estimated total cost shall not exceed \$33,556.
- PUSD additionally agrees to fund not to exceed 20 hours of Foothill High School overtime services not to exceed \$1,000 in salary and statutory benefits.

Payments due from PUSD to Tri-Valley ROP will be invoiced monthly, with the final invoice by June 30, 2017.

## SIGNATURES OF AGREEMENT:

\_\_\_\_\_  
Dr. Odie Douglas, Assistant Superintendent  
Educational Services  
Pleasanton Unified School District

\_\_\_\_\_  
Julie Duncan, Superintendent  
Tri-Valley ROP

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approved



# MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Pleasanton Unified School District

June 15, 2016

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Pleasanton Unified School District in regard to Career Education Center services at Amador Valley High School, performed by Deborah Walker, for the 2016-2017 school year.

- PUSD will pay .50 FTE of Deborah Walker's salary and benefits for the 2016-2017 school year upon receipt of invoice.
- Tri-Valley ROP will pay .50 FTE of Deborah Walker's salary and benefits for the 2016-2017 school year.
- The estimated total cost, including statutory benefits, is \$68,638 for the 2016-2017 school year. PUSD's estimated total cost shall not exceed \$34,319. Tri-Valley ROP's estimated total cost shall not exceed \$34,319.
- PUSD additionally agrees to fund not to exceed 20 hours of Amador Valley High School overtime services not to exceed \$1,000 in salary and statutory benefits.

Payments due from PUSD to Tri-Valley ROP will be invoiced monthly, with the final invoice by June 30, 2017.

## SIGNATURES OF AGREEMENT:

\_\_\_\_\_  
Dr. Odie Douglas, Assistant Superintendent  
Educational Services  
Pleasanton Unified School District

\_\_\_\_\_  
Julie Duncan, Superintendent  
Tri-Valley ROP

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approved

# MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Livermore Valley Joint Unified School District

June 15, 2016

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Livermore Valley Joint Unified School District in regard to Career Education Center services at Granada High School performed by Danielle Mintz Watson for the 2016-2017 school year.

- LVJUSD will pay .50 FTE of Danielle Mintz Watson's salary and benefits for the 2016-2017 school year upon receipt of invoice.
- Tri-Valley ROP will pay .50 FTE of Danielle Mintz Watson's salary and benefits for the 2016-2017 school year.
- The estimated total cost, including statutory benefits, is \$71,560 for the 2016-2017 school year.
- LVJUSD's estimated total cost shall not exceed \$35,780. Tri-Valley ROP's estimated total cost shall not exceed \$35,780.
- LVJUSD additionally agrees to fund not to exceed 40 hours of Granada High School overtime services not to exceed \$1,800 in salary and statutory benefits.

Payments due from LVJUSD to Tri-Valley ROP will be invoiced monthly, with the final invoice by June 30, 2017.

## SIGNATURES OF AGREEMENT:

\_\_\_\_\_  
Susan Kinder, Chief Business Official  
Livermore Valley Joint Unified School District

\_\_\_\_\_  
Julie Duncan, Superintendent  
Tri-Valley ROP

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approved

# MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Livermore Valley Joint Unified School District

June 15, 2016

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Livermore Valley Joint Unified School District in regard to a teaching contract for Dawn Pavon for the 2016-2017 school year. This contract is for Non-ROP classes taught for and on the Livermore High School campus.

0.0833 FTE Instructor – Human Relations and Development at Livermore High – one section, third trimester.

Length of Contract: One Trimester - (March 13, 2017 to and including June 8, 2017)

- LVJUSD will pay .0833 FTE of Dawn Pavon's teaching contract for the 2016-2017 school year upon receipt of invoice.
- The estimated total cost, including statutory benefits, is not to exceed \$6,912 for the 2016-2017 school year.
- Sub costs for LHS, if incurred, will be additionally invoiced.

Payments due to LVJUSD to Tri-Valley ROP will be invoiced by June 30, 2017.

## SIGNATURES OF AGREEMENT:

\_\_\_\_\_  
Susan Kinder, Chief Business Official  
Livermore Valley Joint Unified School District

\_\_\_\_\_  
Julie Duncan, Superintendent  
Tri-Valley ROP

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approved

# MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Dublin Unified School District

June 15, 2016

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Dublin Unified School District in regard to a joint teaching contract for three career pathway instructors. Dave Uken, Instructor for Computer Integrated Manufacturing; Eugene Chou, Instructor for Principals of Engineering; Peter Dragula, Instructor for IT Essentials (TEC) for the 2016-2017 school year.

- Tri-Valley ROP will pay .20 FTE of Dave Uken's teaching contract for the 2016-2017 school year.
- Tri-Valley ROP will pay .20 FTE of Eugene Chou's (DGI) teaching contract for the 2016-2017 school year.
- Tri-Valley ROP will pay .20 FTE of Peter Dragula's (TEC) teaching contract for the 2016-2017 school year.
- The estimated total cost to Tri-Valley ROP, including statutory benefits, is not to exceed \$64,500 for the 2016-2017 school year.

Payments due from Tri-Valley ROP to DUSD will be invoiced by June 30, 2017.

## SIGNATURES OF AGREEMENT:

\_\_\_\_\_  
Beverly Heieronimus, Asst. Superintendent  
Dublin Unified School District

\_\_\_\_\_  
Julie Duncan, Superintendent  
Tri-Valley ROP

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approved

# MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program  
And  
Pleasanton Unified School District  
June 15, 2016

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program and Pleasanton Unified School District in regard to a joint teaching contract for four career pathway sections. Josh Hill, Foothill High School Instructor for Principles of Biomedical Sciences, Tony Dennis, Amador Valley High School for Digital Electronics, Ross Kassebaum, Foothill High School for Culinary Arts and an Instructor TBD, Village High School Work Experience.

- Tri-Valley ROP will pay .20 FTE of Josh Hill's (FHS) teaching contract for the 2016-2017 school year.
- Tri-Valley ROP will pay .20 FTE of Tony Dennis' (FHS) teaching contract for the 2016-2017 school year.
- Tri-Valley ROP will pay .20 FTE of Ross Kassebaum (FHS) teaching contract for the 2016-2017 school year.
- Tri-Valley ROP will pay .20 FTE of Instructor TBD (VHS) teaching contract for the 2016-2017 school year.
- The estimated total cost to Tri-Valley ROP for all sections listed above, including statutory benefits, is not to exceed \$95,159 for the 2016-2017 school year.

Payments due from Tri-Valley ROP to PUSD will be invoiced by June 30, 2017.

## SIGNATURES OF AGREEMENT:

\_\_\_\_\_  
Dr. Odie Douglas, Assistant Superintendent  
Educational Services  
Pleasanton Unified School District

\_\_\_\_\_  
Julie Duncan, Superintendent  
Tri-Valley ROP

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Board Approved