



Tri-Valley Regional Occupational Program
1040 Florence Road, Livermore, CA 94550
Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD
Minutes of the Regular Board Meeting of December 7, 2016
5:00 pm Open Session

- 1. CALL TO ORDER / ROLL CALL - 5:00 pm**
Chairperson Laursen called the meeting to order at 5:00 pm.

Establishment of Quorum

Joan Laursen, Chairperson
Chuck Rogge, Vice Chair
Dan Cunningham, Member
Julie Duncan, Secretary to the Board

- 2. REGULAR MEETING**

- 2.1 Pledge of Allegiance**

- 2.2 Approval of the Agenda**

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	3	0	0	0

- 3. PUBLIC COMMENT - None**

- 4. RECOGNITIONS - None**

- 5. CONSENT CALENDAR**

Mr. Rogge requested the reports in Microsoft Excel format.

CONSENT - MOTIONS

- 5.1 Approval of Minutes from the Board Meeting of September 14, 2016**
The Board will consider approving minutes from the September 14, 2016 Board Meeting.
 - 5.2 Approval of Bill and Salary Reports – September, October, November 2016**
The Board will consider the approval of Bill and Salary warrants which show payment of the District's operating and salary expenditures for the prior three months.
 - 5.3 Approval of Purchase Order Summary – September, October, November 2016**
The Board will consider the approval of the purchase order summary which shows encumbrances for the District funds for the prior three months.
 - 5.4 Approval of the TVROP CTE Employer Advisory Committee Handbook**
The Board will consider the approval of the CTE Employer Advisory Committee Handbook.
 - 5.5 Approval of the CTE Employer Industry Sector Advisory Committee 2016-2017**
The Board will consider the approval of the CTE Industry Sector Advisory Committee List for 2016-2017.

5.6 **Approval of CTE Tri-Valley Educational Collaborative Advisory Committee 2016-2017**

The Board will consider the approval of the CTE TEC Advisory Committee List for 2016-2017.

5.7 **Approval of Classified Confidential Salary Schedule 2016-2017**

The Board will consider approval of the adjusted Classified Confidential Salary Schedule for 2016-2017.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Cunningham	3	0	0	0

6. **DEFERRED CONSENT ITEMS - None**

7. **INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

7.1 **Adult Education Update – information**

Fred Rutledge, Coordinator, Adult Education, provided the Board with an update on the Adult Education program progress. The Adult Education Program is funded by MACC (Mid Alameda County Consortium – covering Hayward to Livermore), Carl D. Perkins Grant and CalWorks.

Mr. Rogge noted that there is a Chrysler/Dodge Training Facility in town and he would get that information to Mr. Rutledge.

Superintendent Duncan noted that the Bus Manufacturer Gillig has been speaking with us about internships and BMW sits on our Advisory Board.

Mr. Cunningham noted that Associated Builders and Contractors have expressed interest in partnering.

Ms. Laursen noted that the K-12 students go to Sunflower Hill and asked if the adults will be able to use the facility at the same time? Mr. Rutledge clarified the usage.

Superintendent Duncan urged Board Members to remind their districts that the funds being used will only be available for a short time and the TVROP Adult Program Coordinator wants help to move the local programs forward.

Mr. Rutledge found out in the MACC meeting that the consortium is considering expanding as the Bay Area Consortium so services can be offered over a larger geographic area and make a larger impact.

7.2 **Middle College Update – information**

Amy Brown, Interim Administrative Program Director, was introduced by Superintendent Duncan, and provided the Board with an update on Middle College High School at Las Positas College in her first three months.

Students must take at least 7 college units and can take up to 11 units. Student attendance is at 98%, student feedback is very positive and students have registered

for the Spring 2017 semester.

Ms. Brown attended the Statewide Annual Early College/Middle College Conference in Ontario with Krista Taylor from Dublin, Robin Galahzan from Granada and Therese Ghilarducci from Village.

Potential Student Information nights are as follows; PUSD, January 19th, DUSD, January 26th and LVJUSD, February 2nd, from 6:30 -7:30 pm in room 2420 at the Las Positas Campus. Students/families can attend any meeting. Interested students can apply online and in spring, there will be interviews for entry into the program.

Ms. Laursen asked about the student interest from the alternative programs.

Ms. Brown explained there is some interest from those programs.

7.3 Developmental Psychology of Children II Course Outline - action

Superintendent Duncan introduced Dawn Pavon, DPOC Instructor, who presented the updated course outline for DPOC II.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Rogge	3	0	0	0

7.4 Approval of the 2015 – 2016 Audit Report – action

In accordance with Education Code Section 41020, the Board of Education authorized the annual audit of the Tri-Valley Regional Occupational Program’s financial records and support documentation for the 2015-2016 fiscal year by Nigro & Nigro, PC presented by LVJUSD new Fiscal Director, Teresa Fiscus.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Cunningham	3	0	0	0

7.5 Approval of the 2016 – 2017 First Interim Report - action

Teresa Fiscus, LVJUSD new Fiscal Director, presented and recommended the Board of Tri-Valley Regional Occupational Program, approve the 2016-2017 First Interim Report with a Positive Certification.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Rogge	3	0	0	0

7.6 Approval of Personnel Document #120716 - action

Superintendent Duncan presented Personnel Document #120716 and gave background on the changes.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Rogge	3	0	0	0

7.7 Proposed Calendar of Meeting Dates for 2017 - action

Superintendent Duncan presented the proposed meeting calendar for 2017.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Laursen	Rogge	3	0	0	0

7.8 Authorization to Surplus Equipment - action
Superintendent Duncan presented the proposed surplus list.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Cunningham	Laursen	3	0	0	0

8. CORRESPONDENCE

- Letter from L. Karen Monroe, Superintendent, Alameda County Office of Education, approval of 2016-17 Adopted Budget.

9. SUPERINTENDENT'S REPORT

Julie Duncan, Superintendent, reported on the following activities;

- College & Career Fair
- National Manufacturing Day
- California School Boards Association Conference
- ACSA Board for the CTE Representative
- NCS, CIF Superintendent Representative, 3-year term
- ACSA Conference, Region Six
- Leadership Pleasanton Tour
- 14th of December is Staff Development/Dinner

10. BOARD MEMBER REPORTS

Chuck Rogge mentioned his daughter's nomination to a summer program and noted Disney Education also does summer programs.

11. ANNOUNCEMENTS

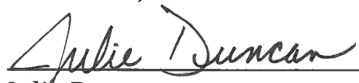
- The next meeting of the Joint Powers Governing Board is the Organizational meeting and is scheduled for Wednesday, January 25, 2017.

12. ADJOURNMENT

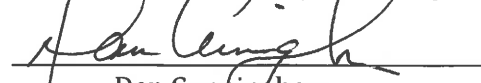
There being no further business, Chairperson Laursen adjourned the meeting at 6:57 pm.

Original Signed

Submitted,


Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 25th day of January, 2017.*


Dan Cunningham
Board Chairperson

JL: JD: as