



## Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

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### JOINT POWERS GOVERNING BOARD

Special Board Meeting of August 25, 2016

5:00 pm Closed Session

5:15 pm Open Session

#### THE MISSION OF TRI-VALLEY ROP IS TO:

- Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.
- Support and guide the development of life and career skills valued by business, industry, colleges, and society.
- Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.
- Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.

### JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session.

To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

#### JOINT POWERS GOVERNING BOARD

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Secretary to the Governing Board

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**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. **CALL TO ORDER / ROLL CALL – 5:00 pm**
2. **PUBLIC COMMENT** on posted closed session items only
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957**
  - 3.1 **Public Employee Discipline/Dismissal/Release**
4. **RECONVENE IN OPEN SESSION**
  - 4.1 **Pledge of Allegiance**
  - 4.2 **Approval of the Agenda**

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
5. **PUBLIC COMMENT – on agenda items only**

Only items published on the agenda may be discussed during a Special Meeting of the Joint Powers Governing Board.
6. **ACTION ITEMS**

Action items are up for a vote by the Board. Items require a simple majority of Board member votes to pass.

  - 6.1 **Approval of Job Description for Coordinator - Adult Education**
  - 6.2 **Approval of Management Salary Schedule**
  - 6.3 **Approval of Job Description for Adult Education Transition Specialist**
  - 6.4 **Approval of Adult Program Certificated Salary Schedule**
  - 6.5 **Approval to Surplus Inventory/Property**
  - 6.6 **Authorize Resolution No. 2016-17.1 – Authorization to Sell Surplus Property**
7. **CORRESPONDENCE - none**
8. **ANNOUNCEMENTS**
  - The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, September 14, 2016.
9. **ADJOURNMENT**