



**Tri-Valley Regional Occupational Program**  
1040 Florence Road, Livermore, CA 94550  
Ph. (925) 455-4800 - Fax (925) 449-9126

### ***JOINT POWERS GOVERNING BOARD***

**Regular Board and Organizational Meeting of January 27, 2021**  
**5:30 p.m. Open Session**

**Meeting to be conducted in compliance with Executive Orders, N-29-20 and N-35-20**

#### ***The Mission of Tri-Valley ROP is to:***

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

### ***JOINT POWERS GOVERNING BOARD MEETING PROCEDURES***

Public access to meeting, please connect using link below:

<https://trivalleyrop.webex.com/trivalleyrop/onstage/g.php?MTID=ed78e357e05a7a71071e983ffc96add2f>

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and 21 respectively, the January 27, 2021 JPGB Meeting will be conducted via WebEx and telephonically. Please use link above to connect. In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to listen in to the meeting.

**PUBLIC COMMENT** – Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [lhansen@tvrop.org](mailto:lhansen@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.

By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

#### **JOINT POWERS GOVERNING BOARD**

**Emily Prusso**

(925) 606-3281

[eprussotrustee@lvjusd.org](mailto:eprussotrustee@lvjusd.org)

Member District:  
Livermore Valley Joint USD

**Mark Miller**

(925) 640-1919

[mark\\_miller@pleasantonusd.net](mailto:mark_miller@pleasantonusd.net)

Member District:  
Pleasanton Unified School District

**Catherine Kuo**

(925) 719-3586

[kuocatherine@dublinusd.org](mailto:kuocatherine@dublinusd.org)

Member District:  
Dublin Unified School District

**Julie Duncan, Superintendent**

(925) 455-4800 x 106

[jduncan@tvrop.org](mailto:jduncan@tvrop.org)

Secretary to the Governing Board

[www.tvrop.org](http://www.tvrop.org)

**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

**1. CALL TO ORDER / ROLL CALL – 5:30 p.m.**

**CONVENE TO ANNUAL ORGANIZATIONAL MEETING OF THE BOARD**

Tri-Valley ROP Board Bylaws 9100, *Organization*, and the Fifth Amended Joint Powers Agreement require the Governing Board to hold its annual organizational meeting during the first meeting of the calendar year. At this time, the Board shall elect a Chairperson from its members.

**A. Election of Board Chairperson for 2021**

**B. Election of Board Vice-Chairperson for 2021**

**2. RECONVENE INTO OPEN SESSION**

**A. Pledge of Allegiance**

**B. Approval of the Agenda**

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.

**3. PUBLIC COMMENT**

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [lhansen@tvrop.org](mailto:lhansen@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email. Time is limited to 3 minutes per speaker and 20 minutes per topic.

**4. RECOGNITIONS**

**A. Amy Robbins, Director of College & Career Readiness**

**5. CONSENT CALENDAR - MOTIONS**

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

**A. Approval of Minutes from the Regular Board Meeting of December 9, 2020**

The Board will consider approval of the Minutes from the December 9, 2020 Board Meeting.

**B. Approval of Bill and Salary Reports – December 1 - 31, 2020**

The Board will consider the approval of Bill and Salary Reports, which shows the District's operating and salary expenditures for the period noted.

**C. Approval of Purchase Order Summary – December 1 - 31, 2020**

The Board will consider the approval of the Purchase Order Summary which shows the encumbrances of District funds for the period noted.

**6. CONSENT – RESOLUTIONS**

**A. Resolution No. 2020-21.9 – Board Members Signature Card**

Education Code Section 42632 states, each order drawn on the funds of a school district shall be signed by at least a majority of the Governing Board or by a person or persons authorized by the Governing Board and said Governing Board signatures shall be

updated annually with the residing County Office of Education.

**7. DEFERRED CONSENT ITEM/S**

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

**8. INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

**A. Acceptance of the 2019 – 2020 Audit Report - *action***

In accordance with Education Code Section 41020, the Board of Education authorized the annual audit of the Tri-Valley Regional Occupational Program's financial records and support documentation for the 2019 - 2020 fiscal year by CWDL.

**B. Celebrating CTE – *information/action***

Staff will present a CTE Month Proclamation in support of the Association for Career Technical Education by proclaiming February as CTE Month and report on upcoming planned activities.

**C. Middle College Update - *information***

Staff will report on first semester and the upcoming fall 2021 application process.

**D. Curative, Inc. Contract Rider – *information/action***

Staff will report on the Contract Rider with Curative, Inc. to perform COVID-19 testing for TVROP personnel.

**9. CORRESPONDENCE**

- Letter from L. Karen Monroe, Superintendent, Alameda County Office of Education, 2020-2021 First Interim Budget Report

**10. SUPERINTENDENT'S REPORT**

Superintendent Duncan will report on recent meetings, activities, or legislation.

**11. BOARD MEMBER REPORTS**

Board members may wish to report on their recent activities.

**12. ANNOUNCEMENTS**

- The next Regular Meeting of the Joint Powers Governing Board will be held March 10, 2021 at 5:30 p.m.

**13. ADJOURNMENT**

JD/lh