



Tri-Valley Regional Occupational Program
1040 Florence Road, Livermore, CA 94550
Phone (925) 455-4800 • Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Regular Board Meeting of May 24, 2021

5:30 p.m. Closed Session

6:00 p.m. Open Session

Meeting to be conducted in compliance with Executive Orders N-29-20 and N-35-20

The Mission of Tri-Valley ROP is to:

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Public access to meeting, please connect using link below:

<https://trivalleyrop.webex.com/trivalleyrop/onstage/g.php?MTID=ea60a11ed330451d359015cdc89fd4b17>

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12, 2020 and March 21, 2020 respectively, the March 10, 2021 JPGB Meeting will be conducted via WebEx and telephonically. Please use link above to connect. In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to listen in to the meeting.

PUBLIC COMMENT – Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner:

By email to **Board Questions** prior to Call to Order, at the following address, lhansen@tvp.org. Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.

By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

Accessibility to Facilities and Agenda Materials: The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

JOINT POWERS GOVERNING BOARD

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Julie Duncan, Superintendent

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Secretary to the Governing Board

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1. **CALL TO ORDER / ROLL CALL – 5:30 p.m.**
2. **PUBLIC COMMENT** on posted closed session items only
Members of the public may submit comments on closed session items on the agenda in the following manner: By email to the Administrative Assistant prior to Call to Order, at the following address, lhansen@tvrop.org. Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and §54957.6**
 - A. **Public Employee: Discipline/Dismissal/Release/Leave/Employment**
 - B. **Public Employee Performance Evaluation**
Title: Superintendent
4. **RECONVENE INTO OPEN SESSION – 6:00 p.m.**
 - A. **Pledge of Allegiance**
 - B. **Approval of the Agenda**
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
 - C. **Announcement of Any Reportable Action Taken in Closed Session**
5. **PUBLIC COMMENT**
Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, lhansen@tvrop.org. Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email. Time is limited to 3 minutes per speaker and 20 minutes per topic.
6. **CONSENT CALENDAR - MOTIONS**
The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.
 - A. **Approval of Minutes from the Regular Board Meeting of March 10, 2021**
The Board will consider approval of the Minutes from the March 10, 2021 Board Meeting.
 - B. **Approval of Bill and Salary Report – March 1 – April 30, 2021**
The Board will consider approval of the Bill and Salary Reports, which shows the District’s operating and salary expenditures for the period noted.
 - C. **Approval of Purchase Order Summary – March 1 – April 30, 2021**
The Board will consider approval of the Purchase Order Summary which shows the encumbrances of District funds for the period noted.

7. CONSENT – RESOLUTIONS

The Consent – Resolutions is for items that require the approval of the Board but are routine in nature. The Board acts upon these items in a Roll Call vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent-Resolutions and discussed and/or acted upon separately under Deferred Consent.

A. Resolution No. 2020-21.10 - Signature Card – Addendum to Authorized Agents Payroll Warrants and Disbursements

The Board will consider approval of this Resolution adding additional authorized persons named to sign warrants and approval of payments on behalf of the District.

B. Resolution No. 2020-21.11 – Establish a General Fund for Tri-Valley Regional Occupational Program

The Board will consider approval of this Resolution to establish a general fund.

C. Resolution No. 2020-21.12 – Establish an Associated Student Body Special Revenue Fund

The Board will consider approval of this Resolution to establish an associated student body fund.

8. DEFERRED CONSENT ITEM/S

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

9. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

A. Approval of the Personnel Document of May 24, 2021 - Action

The Board must act on all issues regarding employees of TVROP. The Personnel Document specifies each area and may include new hires, resignations, retirements and/or vacancies.

B. Course Update for 2021-2022 – Information

Staff will provide an update on scheduling and enrollment for the 2021-2022 school year.

C. Preliminary 2021-2022 Budget Discussion – Information

Staff will present preliminary budget information.

D. Three-Year Plan Accomplishments, Year-Three - Information

Staff will present a summary of accomplishments from year-three of the established three-year plan.

10. CORRESPONDENCE

- Letter from L.K. Monroe, Superintendent, Alameda County Office of Education, approval of 2020 – 2021 Second Interim Budget.

11. SUPERINTENDENT’S REPORT

Superintendent Duncan will report on recent meetings, activities, or legislation.

12. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

13. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board will be held
June 16, 2021 at 5:30 p.m.

14. ADJOURNMENT

JD/lh