



**Tri-Valley Regional Occupational Program**  
1040 Florence Road, Livermore, CA 94550  
Ph. (925) 455-4800 - Fax (925) 449-9126

### ***JOINT POWERS GOVERNING BOARD***

**Regular Board Meeting of December 9, 2020**  
**5:30 p.m. Open Session**

**Meeting to be conducted in compliance with Executive Orders, N-29-20 and N-35-20**

#### ***The Mission of Tri-Valley ROP is to:***

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

### ***JOINT POWERS GOVERNING BOARD MEETING PROCEDURES***

Public access to meeting, please connect using link below:

<https://trivalleyrop.webex.com/trivalleyrop/onstage/g.php?MTID=e0cf75268f6a0e10ef00efc489af50ef5>

In compliance with Executive Orders N-29-20 and N-35-20 issued by Governor Newsom on March 12 and 21 respectively, the December 9, 2020 JPGB Meeting will be conducted via WebEx and telephonically. Please use link above to connect. In compliance with the Executive Order, Board Members, interested parties, and members of the public will be able to listen in to the meeting.

**PUBLIC COMMENT** – Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [lhansen@tvrop.org](mailto:lhansen@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email.

By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

#### **JOINT POWERS GOVERNING BOARD**

**Catherine Kuo, Trustee**  
(925) 719-3586

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Member District:  
Dublin Unified School District

**Emily Prusso, Vice Chairperson**  
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[eprussotrustee@lvjUSD.org](mailto:eprussotrustee@lvjUSD.org)  
Member District:  
Livermore Valley Joint USD

**Mark Miller, Trustee**  
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Member District:  
Pleasanton Unified School District

**Julie Duncan, Superintendent**  
(925) 455-4800 x 106

[jduncan@tvrop.org](mailto:jduncan@tvrop.org)  
*Secretary to the Governing Board*

[www.tvrop.org](http://www.tvrop.org)

**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

**1. CALL TO ORDER / ROLL CALL – 5:30 p.m.**

**2. CONVENE INTO OPEN SESSION**

**A. Pledge of Allegiance**

**B. Approval of the Agenda**

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.

**3. PUBLIC COMMENT**

Members of the public may submit comments on items on the agenda, and any item within the jurisdiction of the Board in the following manner: By email to **Board Questions** prior to Call to Order, at the following address, [lhansen@tvrop.org](mailto:lhansen@tvrop.org). Please note the item number you are addressing in the subject line of the email, and write your comment or question in the body of the email. Time is limited to 3 minutes per speaker and 20 minutes per topic.

**4. RECOGNITIONS**

**A.** Amy Miller, JPGB Chairperson

**B.** Paula-Ann Cabading, College and Career Specialist

**5. CONSENT CALENDAR - MOTIONS**

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

**A. Approval of Minutes from the Regular Board Meeting of September 9, 2020**

The Board will consider approving Minutes from the September 9, 2020 Board Meeting.

**B. Approval of Bill and Salary Reports – September 1 – November 30, 2020**

The Board will consider the approval of Bill and Salary Reports, which shows the District's operating and salary expenditures for the period noted.

**C. Approval of Purchase Order Summary – September 1 – November 30, 2020**

The Board will consider the approval of the Purchase Order Summary which shows the encumbrances of District funds for the period noted.

**D. Approval of the CTE Employer Industry Sector Advisory Committee 2020-2021**

The Board will consider the approval of the CTE Industry Sector Advisory Committee List for 2020-2021.

**E. Approval of the CTE Tri-Valley Educational Collaborative (TEC) Advisory Committee 2020-2021**

The Board will consider the approval of the CTE Tri-Valley Educational Collaborative (TEC) Advisory Committee List for 2020-2021.

**F. Approval of the Revised Memorandum of Understanding between TVROP and Pleasanton Unified School District**

The Board will consider approving the revised Memorandum of Understanding to reflect a change of instructor.

**G. Approval of Surplus Equipment**

The Board will consider approving Surplus Equipment either for sale, donation, or disposal, per Education Code Sections 17545 and 17546.

**6. CONSENT – RESOLUTIONS**

**A. Resolution No. 2020-21.8 – Establish a Special Reserve Fund for Adult Education, Fund 11**

The Board will consider approval of this Resolution to establish a special reserve fund.

**7. DEFERRED CONSENT ITEM/S**

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

**8. INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

**A. Approval of the 2020 – 2021 First Interim Report - Action**

Based on the current budget and the multi-year projection, it is recommended that the Board of Tri-Valley Regional Occupational Program approve the 2020-2021 First Interim Report with a Positive Certification.

**B. Approval of Personnel Document for December 9, 2020 – Action**

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each area, including new hires, resignations, retirements and vacancies for Board approval.

**C. College & Career Fair 2020 Report – Information**

Staff will present a report on the 2020 College & Career Fair.

**D. TVROP Reopening Plan – Information**

Staff will discuss possible TVROP Reopening Plans.

**9. CORRESPONDENCE**

- Letter from L. Karen Monroe, Superintendent, Alameda County Office of Education, approval of 2020 – 2021 Adopted Budget

**10. SUPERINTENDENT’S REPORT**

Superintendent Duncan will report on recent meetings, activities, or legislation.

**11. BOARD MEMBER REPORTS**

Board members may wish to report on their recent activities.

**12. ANNOUNCEMENTS**

- The next Regular Meeting (Organizational) of the Joint Powers Governing Board will be held January 27, 2021 at 5:30 p.m.

**13. ADJOURNMENT**