



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

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JOINT POWERS GOVERNING BOARD
Regular Board Meeting of May 2, 2019
5:30 p.m. Closed Session
6:00 p.m. Open Session

THE MISSION OF TRI-VALLEY ROP IS TO:

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students, including Adults in Correctional Facilities, to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **PUBLIC COMMENT**, regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order. By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

JOINT POWERS GOVERNING BOARD

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Secretary to the Governing Board

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Accessibility to Facilities and Agenda Materials: The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. **CALL TO ORDER / ROLL CALL – 5:30 p.m.**
2. **PUBLIC COMMENT** on posted closed session items only
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54956.95, §54957 and §54957.6**
 - 3.1 **Public Employee Performance Evaluation**
Title: Superintendent
 - 3.2 **Liability Claim [§54956.95]**
Claimant: Dr. Lisa Gonzales
Agency Claimed Against: Tri-Valley Regional Occupational Program
4. **RECONVENE IN OPEN SESSION – 6:00 p.m.**
 - 4.1 **Flag Salute - Pledge of Allegiance**
 - 4.2 **Approval of the Agenda**
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
 - 4.3 **Announcement of Any Reportable Action Taken in Closed Session**
5. **PUBLIC COMMENT**

At this time, members of the public may address the Board regarding matters not on the agenda but within the Board’s jurisdiction. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to the Call to Order: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.
6. **RECOGNITIONS**
 - 6.1 **Recognition of Nancy McNeil, Nursing Instructor**
 - 6.2 **Recognition of Sara Beyne, Medical Occupations Instructor**
7. **CONSENT CALENDAR - MOTIONS**

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

 - 7.1 **Approval of Minutes from the Regular Board Meeting of March 6, 2019**
The Board will consider approving minutes from the March 6, 2019 Board Meeting.
 - 7.2 **Approval of Bill and Salary Reports – March 1 – April 30, 2019**
The Board will consider the approval of Bill and Salary warrants which show the District’s

operating and salary expenditures for the prior months.

7.3 Approval of Purchase Order Summary - March 1 - April 30, 2019

The Board will consider the approval of the purchase order summary which shows encumbrances of District funds for the prior months.

8 CONSENT AGENDA - RESOLUTIONS

The Consent Agenda - Resolutions is for items that require the approval of the Board. Any member of the Board, administration, or public may request that an item be pulled from the Consent Agenda - Resolutions and discussed and/or acted upon separately under Deferred Consent.

8.1 Resolution No. 2018-19.7, Board Members' Signature Card - revised

Education Code Section 42632 states, any order drawn on the funds of a school district shall be signed by at least a majority of the Governing Board or by a person or persons authorized by the Governing Board and said Governing Board signatures shall be updated annually or with any changes with the residing County Office of Education.

9. DEFERRED CONSENT ITEM/S

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

10. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

10.1 Course Offerings for 2019 - 2020 - information

Staff will provide an update on scheduling and enrollment for 2019 - 2020.

10.2 Preliminary 2019 - 2020 Budget Discussion - information

Staff will present preliminary budget information and request Board input.

10.3 Middle College High School at Las Positas College Update - information

Staff will present an update to the status of the 2019 - 2020 Middle College enrollment.

10.4 2019 - 2020 Board Meeting Calendar - Draft - information/action

Staff will present the preliminary 2019 - 2020 Board Meeting Calendar.

10.5 Personnel Document #05022019 - action

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each individual area and may include new hires, resignations, retirements and/or vacancies.

10.6 Superintendent Salary Schedule Update - action

Due to the implementation of the ESCAPE Finance/HR Software, the Superintendent Salary Schedule created at board direction during the 2017-2018 school year requires updating and reformatting.

11. CORRESPONDENCE

Betty T. Yee, California State Controller's Office, Joel James, Chief: Certification Letter - Fiscal Year 2017-18 Tri-Valley ROP

12. SUPERINTENDENT'S REPORT

Julie Duncan, Superintendent, will report on recent meetings, activities, or legislation.

13. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

14. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, June 19, 2019.

15. ADJOURNMENT

JD/as