



**Tri-Valley Regional Occupational Program**  
1040 Florence Road, Livermore, CA 94550  
Phone (925) 455-4800 • Fax (925) 449-9126

## ***JOINT POWERS GOVERNING BOARD***

**Regular Board Meeting of June 15, 2022**  
**5:30 p.m. Closed Session**  
**6:00 p.m. Open Session**

### ***The Mission of Tri-Valley ROP is to:***

- ***Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.***
- ***Support and guide the development of life and career skills valued by business, industry, colleges, and society.***
- ***Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.***
- ***Educate all students to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.***

## ***JOINT POWERS GOVERNING BOARD MEETING PROCEDURES***

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a ***blue speaker card*** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **5 PUBLIC COMMENT** regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a ***yellow speaker card*** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting.

By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

## **JOINT POWERS GOVERNING BOARD**

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**Accessibility to Facilities and Agenda Materials:** The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. **CALL TO ORDER / ROLL CALL – 5:30 p.m.**
2. **PUBLIC COMMENT** on posted closed session items only
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957**
  - A. **Public Employee Performance Evaluation**  
Title: Superintendent
4. **RECONVENE INTO OPEN SESSION – 6:00 p.m.**
  - A. **Pledge of Allegiance**
  - B. **Approval of the Agenda**  
Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.
  - C. **Announcement of Any Reportable Action Taken in Closed Session**
5. **PUBLIC COMMENT**

At this time, members of the public may address the Board regarding matters *not* on the agenda but within the Board’s jurisdiction. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to Call to Order: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.
6. **CONSENT CALENDAR - MOTIONS**

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

  - A. **Approval of the Minutes from the Regular Board Meeting of May 11, 2022**  
The Board will consider approval of the Minutes from the May 11, 2022 Board Meeting.
  - B. **Approval of the Minutes from the Special Board Meeting of May 24, 2022**  
The Board will consider approval of the Minutes from the May 24, 2022 Board Meeting.
  - C. **Approval of the Bill and Salary Report – May 1 – May 31, 2022**  
The Board will consider approval of the Bill and Salary Reports, which show the District’s operating and salary expenditures for the period noted.
  - D. **Approval of the Purchase Order Summary – May 1 – May 31, 2022**  
The Board will consider approval of the Purchase Order Summary which show the encumbrances of District funds for the period noted.

- E. Approval of the Memorandum of Understanding with Pleasanton Unified School District for the Middle College Coordinator**  
The Board will consider approval of the MOU with Pleasanton Unified School District (PUSD) for the 2022-2023 school year.
- F. Approval of the Memorandums of Understanding for 2022-2023 with Member Districts**  
The Board will consider approval of the MOU's between TVROP and Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.
- G. Approval of the Memorandums of Understanding with Livermore Valley Joint Unified School District for Services for 2022-2023**  
The Board will consider approval of the MOU's with Livermore Valley Joint Unified School District (LVJUSD) providing Fiscal, Maintenance and Custodial Services.
- H. Acceptance of Donations**  
The Board will consider acceptance of donations received through May 31, 2022.
- I. Approval of Surplus Equipment**  
The Board will consider approving Surplus Equipment either for sale, donation or disposal, per Education Code Sections 17545 and 17546.

**7. DEFERRED CONSENT ITEM/S**

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

**8. INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

- A. Public Hearing on the Proposed 2022-2023 Budget – Information**  
Open Public Hearing for Item 8 B, the Proposed Budget and Adoption for 2022-2023 Tri-Valley Regional Occupational Program held in Compliance with California Education Code 42103.
- B. Proposed Budget and Adoption for 2022-2023– Action**  
Following the mandated Public Hearing on the 2022-2023 budget, it is appropriate for the Board to consider approval.
- C. Approval of 3% Salary Increase Off-Schedule for Staff 2021-2022– Action**  
Staff will present the proposed 3% salary increase off-schedule for Certificated, Classified and Confidential Classified.
- D. Approval of 3% Salary Increase for Staff 2022-2023– Action**  
Staff will present the proposed salary schedules for Certificated, Classified and Confidential Classified reflecting a 3% increase.
- E. Approval of Staff Stipend in Lieu of Benefits for 2021-2022 and Beyond– Action**  
Staff will present a proposed stipend in lieu of benefits for Certificated, Classified and Confidential Classified in the amount of \$5,000 per year prorated by FTE %.

- F. **Approval of 2022-2023 Board Meeting Calendar** – *Action*  
Staff will present the preliminary 2022-2023 Board Meeting Calendar.
  
- G. **Approval of TVROP Master Schedule** – *Action*  
Staff will provide a schedule of courses for 2022-2023.
  
- H. **Approval of Personnel Document of June 15, 2022**– *Action*  
The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each individual area and may include new hires, resignations, retirements and/or vacancies for Board approval.

**9. SUPERINTENDENT’S REPORT**

Superintendent Duncan will report on recent meetings, activities or legislation.

**10. BOARD MEMBER REPORTS**

Board members may wish to report on their recent activities.

**11. ANNOUNCEMENTS**

The next Regular Meeting of the Joint Powers Governing Board will be held September 14, 2022 at 5:30 p.m.

**12. ADJOURNMENT**

JD/lh