



Tri-Valley Regional Occupational Program
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JOINT POWERS GOVERNING BOARD

**Regular Board Meeting of September 15, 2021
 5:30 p.m. Open Session**

Meeting to be conducted in compliance with Executive Order N-29-20

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Prusso called the meeting to order at 5:30 p.m.

Prusso - Present

Rouse - Present

Miller - Present

2. CONVENE IN OPEN SESSION

A. Pledge of Allegiance

B. Approval of the Agenda

The agenda was approved as written.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Miller	3	0	0	0

3. PUBLIC COMMENT - None

4. RECOGNITIONS

Diana Hasenpflug, Teacher of the Year 2021

Superintendent Duncan recognized Diana Hasenpflug as the 2021 Teacher of the Year, highlighting her dedication to the students.

5. CONSENT CALENDAR – MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Prusso	3	0	0	0

A. Approval of Minutes from the Regular Board Meeting of June 16, 2021

The Board approved the minutes from the June 16, 2021 Board Meeting.

B. Approval of Bill and Salary Reports – June 1 – August 31, 2021

The Board approved the Bill and Salary warrants which show the District's operating and salary expenditures for the period noted.

C. Approval of Purchase Order Summary – June 1 – August 31, 2021

The Board approved the purchase order summary which shows the encumbrances of District funds for the period noted.

6. CONSENT – RESOLUTIONS

Roll Call Vote:

Prusso - Aye

Rouse - Aye

Miller – Aye

A. Resolution No. 2021-22.1 - Signature Card – Authorized Agents Payroll Warrants and Disbursements

The Board approved the Resolution authorizing persons named to sign warrants and approval of payments on behalf of the District.

B. Resolution No. 2021-22.2 - Authorization for Bank Signatures

The Board approved the Resolution authorizing persons named to sign bank documents on behalf of the District.

C. Resolution No. 2021-22.3 - Appointment of Authorized Agents for State and Federal Applications

The Board approved the Resolution authorizing persons named to sign State & Federal applications and documents on behalf of the District.

D. Resolution No. 2021-22.4 – Appointment of Authorized Agents for Budget Transfers of Funds – Revenues and Expenditures

The Board approved the Resolution authorizing persons named to sign budget working documents on behalf of the District.

E. Resolution No. 2021-22.5 - Delegation of Authority

The Board approved the Resolution authorizing persons named to act with Board Authority to procure goods, services and labor on behalf of the District.

F. Resolution No. 2021-22.6 - Authorized Agents for Official Documents and Reports

The Board approved the Resolution authorizing persons named to act with Board Authority to sign official documents on behalf of the District.

7. DEFERRED CONSENT ITEM/S - None**8. INFORMATION / ACTION ITEMS****A. TVROP The Next 50 Years - Information**

Staff presented a snapshot of TVROP programs, initiatives, and future opportunities.

- Suzanne Smith highlighted TVROP staff development efforts, including newly created resources for our newest instructors, and the work being done by our College & Career Specialists and High School Pathway Liaisons.
- Superintendent Duncan shared legislative updates on AB 388 and SB 130, as well as presenting a history of grant funds awarded to TVROP between 2014 – 2021.
- Amy Brown provided an update on the reopening of Middle College, which is back on campus at LPC this year.
- Amy Robbins provided an overview of state reporting requirements and expanding opportunities and programs, including the WIOA Youth Innovation Grant. She also highlighted our upcoming TEC Symposium.

Moving forward, TVROP initiatives include updating board policies, acquiring new technology and equipment, updating curriculum and expanding programs and opportunities.

Trustee Miller spoke about effectiveness, efficiency and expansion and the good work TVROP does in these areas and how we can continue to improve upon what we've already done.

B. Approval of the 2020 – 2021 Unaudited Actuals - Action

Teresa Fiscus, CBO for Tri-Valley ROP, presented the District's 2020 – 2021 unaudited actuals.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Prusso	3	0	0	0

C. Approval of Personnel Document of September 15, 2021 – Action

Superintendent Duncan presented the September 15, 2021 Personnel Document to the Board for approval.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Miller	3	0	0	0

D. Approval of the Revised Memorandum of Understanding between TVROP and Pleasanton Unified School District – Action

The Board approved the revised Memorandum of Understanding to reflect a change of instructor and additional sections/instructors.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rouse	Prusso	3	0	0	0

9. SUPERINTENDENT'S REPORT

The Superintendent's report was included in The Next 50 Years presentation.

10. BOARD MEMBER REPORTS

Trustee Prusso said she was grateful for the staff and community for working together to get us through this time and keep our kids in school despite the challenges related to COVID.

11. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board will be held December 8, 2021 at 5:30 p.m.

12. ADJOURNMENT

Meeting adjourned at 7:03 p.m.

JD/lh

Submitted,



Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 7th day of December, 2021*

DocuSigned by:

Emily Prusso

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Emily Prusso
Chairperson