



Tri-Valley Regional Occupational Program
 1040 Florence Road, Livermore, CA 94550
 Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Regular Board Meeting of June 12, 2024
5:30 p.m. Closed Session
6:00 p.m. Open Session

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Speck called the meeting to order at 5:39 p.m.

- Speck - Aye
- Prusso – Aye
- Maier - Absent

2. PUBLIC COMMENT on posted closed session items only - None

3. ADJOURN TO CLOSED SESSION – 5:40 p.m.

Pursuant to Government Code §54957 and §54957.6

A. Public Employee Performance Evaluation

Title: Superintendent

4. RECONVENE IN OPEN SESSION – 6:01 p.m.

A. Pledge of Allegiance

B. Approval of the Agenda

The agenda was approved as written.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Speck	2	0	0	1

C. Announcement of Any Reportable Action Taken in Closed Session

Trustee Speck reported Superintendent Duncan’s evaluation was satisfactory.

5. PUBLIC COMMENT – Yes

The following community member made a public comment:

- Dawn Pavon – Thanked the board for the opportunity to serve the Tri-Valley ROP, families, staff and students. Being a teacher helps people find their path. Dawn expressed that she is grateful for the professional growth opportunities.

6. CONSENT CALENDAR – MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Speck	2	0	0	1

A. Approval of the Minutes from the Regular Board Meeting of May 8, 2024

The Board approved the minutes from the May 8, 2024 Board Meeting.

B. Approval of the Bill and Salary Report – May 1 – May 31, 2024

The Board approved the Bill and Salary Reports, which show the District's operating and salary expenditures for the period noted.

C. Approval of the Purchase Order Summary – May 1 – May 31, 2024

The Board approved the Purchase Order Summary which show the encumbrances of District funds for the period noted.

D. Approval of the Memorandum of Understanding with Pleasanton Unified School District for the 2024 – 2025 Middle College Coordinator

The Board approved the MOU with Pleasanton Unified School District (PUSD) for the 2024 – 2025 school year.

E. Approval of Memorandums of Understanding for 2024 – 2025 with Member Districts

The Board approved the MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

F. Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2024 – 2025

The Board approved the MOU's with Livermore Valley Joint Unified School District (LVJUSD) providing Financial Services, Auto Shop-Livermore High School and Mocho Maintenance and Custodial Services.

G. Tri-Valley ROP Middle College Program at Las Positas College Student Handbook and Contract

The Board approved the revisions to the Tri-Valley ROP Middle College Program at Las Positas College Student Handbook and Contract.

Trustee Speck - Inquired about the change on page 5, specifically why the available college units decreased from 7 to 6 college units.

Amy Brown – The general education classes are 3 units each. Due to scheduling for Middle College students it has become challenging for students to reach 7 units. Previously, students had the option to take a PE course, which gave students the additional credit. The option to take PE class is no longer an option. Now, students typically earn 6 units by taking two classes. On average, students take 8-9 units, they are allowed to take up to 11 units.

H. Acceptance of Donations

The Board approved donations received up to June 1, 2024.

I. Approval of Surplus Equipment

The Board approved Surplus Equipment either for sale, donation or disposal, per Education Code Sections 17545.

7. DEFERRED CONSENT ITEM/S

Tri-Valley ROP Middle College Program at Las Positas College Student Handbook and Contract

The Board approved the revisions to the Tri-Valley ROP Middle College Program at Las Positas College Student Handbook and Contract.

8. INFORMATION / ACTION ITEMS

A. Public Hearing on the Proposed 2024 – 2025 Budget – *Information*

Trustee Speck opened the Public Hearing for the 2024 – 2025 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103.

Trustee Speck - Closed Public Hearing at 6:08 p.m.

B. Proposed Budget and Adoption for 2024 – 2025 – *Action*

Superintendent Duncan introduced, Doug D’Amour, CBO, who presented the 2023-2024 Adopted Budget.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Speck	2	0	0	1

C. First Reading and Adoption, BP 3530: Risk Management/Insurance – *Discussion/Action*

The Board approved the adoption of Board Policy, BP 3530.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Speck	2	0	0	1

D. Second Reading and Adoption - Tri-Valley ROP Board Policy Series 0000 – 9000 -

Discussion/Action

The Board approved the Global adoption of the revised Tri-Valley Regional Occupational Program (TVROP) Board Policies: 0000 Series: Philosophy, Goals, Objectives, and Comprehensive Plans; 1000 Series: Community Relations; 2000 Series: Administration; 3000 Series: Business and Noninstructional Operations; 4000 Series: Personnel; 5000 Series: Students; 6000 Series: Instruction; 7000 Series: Facilities; 9000 Series: Board Bylaws.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Speck	2	0	0	1

Superintendent Duncan – The Board policies had some abbreviations that were wrong and grammatical errors that were fixed.

Trustee Speck – Noted that Tri-Valley ROP have fewer meetings and concern there will be fewer opportunities to address certain changes.

Superintendent Duncan – Assured Trustee Speck that the changes would be minor. She also noted that section 4000’s will be in a different format for workday, vacation, holidays, floating holidays etc. Superintendent Duncan mentioned revisiting the 5,000’s with Amy, including AB2019, which is geared towards middle college programs. There will be a deeper dive into the other sections.

E. Final TVROP Master Schedule 2024 - 2025 – *Action*

The Board approved the Final TVROP Master Schedule 2024 – 2025.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Speck	2	0	0	1

F. Approval of Personnel Document June 12, 2024 – Action

The Board approved the Personnel Document specifies each individual area and may include new hires, resignations, retirements and/or vacancies.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Speck	2	0	0	1

9. CORRESPONDENCE

Superintendent Duncan presented the letter from Alysse Castro.

- Letter from Alysse Castro, Superintendent, Alameda County Office of Education, 2023-2024 Second Interim Budget Report

10. SUPERINTENDENT’S REPORT

Customer Service

- Finalized with Bay Area LEEDS, April Treece, teacher externship experiences with employers and free Summer Camps at Las Positas College. A total of 96 will be attending summer camps. There are 16 students from PUSD, 56 students from DUSD, and 35 students from LVJUSD

Programs

- Middle College Celebration - 64 Students attended and over 2,150 units earned
- Ensured ROP’s are still eligible to run Middle College Programs with new AB 2019
- Conducted interviews and filled several open positions
- All Alt Ed Commencement Speakers were WIOA students

Fiscal Management

- Received funding for all 3 CCAP Grants for Alt Ed sites totaling \$300k
- Amy Brown wrote and was awarded the Middle College Grant totaling \$250k
- Superintendent Duncan testifying before Senate Education Committee on AB 2245
- Asked by State Legislators to weigh in on the discussion on a possible 3-year grant CTEIG funding cycle

Relationships

- Suzanne and Superintendent Duncan facilitated the awarding of over \$8.1 M dollars in GSPP funding

11. BOARD MEMBER REPORTS

Emily Prusso – Announced the Superintendent finalist, Tori Gibson from Amador County.

Trustee Speck – Reported on attending the ribbon-cutting for Emerald High School. Teachers are in the process of moving in. Emerald High is still under construction, but will open the school year with a total of 900 students, freshmen and sophomores. The theatre is being built and will be completed by next summer. The theatre will be named in honor of Catherine Kuo, in memory of her service to the community as a DUSD trustee. Catherine Kuo was also a trustee on the Tri-Valley ROP board. There will be a plaque placed at the school listing all of the trustees who were involved in the development process of the new Emerald High School build.

12. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, September 11, 2024 at 5:30 p.m.

13. ADJOURNMENT - 6:58 p.m.

Submitted,

*Approved and entered into the proceedings
of the Board this 11th day of September, 2024*



Julie Duncan
Secretary to the Board



Steve Maher
Vice Chairperson

SM/JD/rv