



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Regular Board Meeting Minutes of January 30, 2019

6:00 p.m. Open Session

1. CALL TO ORDER / ROLL CALL

Vice Chairperson Arkin called the meeting to order at 6:09 p.m.

Dan Cunningham, Chairperson - absent

Valerie Arkin, Vice Chairperson

Chuck Rogge, Trustee

Julie Duncan, Secretary to the Board

2. CONVENE TO ANNUAL ORGANIZATIONAL MEETING OF THE BOARD

TVROP Board Bylaws 9100, *Organization*, and the Fifth Amended Joint Powers Agreement require the Governing Board to hold its annual organizational meeting during the first meeting of the calendar year. At this meeting, the Board shall elect a Chairperson and Vice Chairperson from its members.

2.1 Election of Board Chairperson for 2019

Trustee Rogge nominated Vice Chairperson Arkin for Chairperson.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Arkin	2	0	0	1

2.2 Election of Board Vice Chairperson for 2019

Trustee Rogge nominated Chairperson Cunningham to be Vice Chairperson.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Arkin	2	0	0	1

3. RECONVENE IN OPEN SESSION

Newly appointed Chairperson Arkin reconvened the meeting at 6:10 p.m.

3.1 Flag Salute - Pledge of Allegiance

3.2 Approval of the Agenda

4. PUBLIC COMMENT

None

5. RECOGNITIONS

5.1 Recognition of Don Nyswonger, TVROP Instructor

Superintendent Duncan spoke about Mr. Nyswonger's, contributions to TVROP, to our Member Districts and described the staff's appreciation, thanked him and presented a certificate of appreciation signed by multiple staff members.

6. CONSENT AGENDA

Comment on item 6.3, Trustee Rogge asked about the purchase of Agenda Online.

Superintendent Duncan explained new legislation, AB2257, effective January 1, 2019 that requires public agencies to have “one-click” posting requirements from their home page. Agenda Online meets this mandate.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Arkin	2	0	0	1

6.1 Approval of Minutes from the Regular Board Meeting of December 12, 2018

The Board approved minutes from the December 12, 2018 Regular Board Meeting.

6.2 Approval of Bill and Salary Report – December 1-31, 2018

The Board approved Bill and Salary warrants which show the District’s operating and salary expenditures for the prior month.

6.3 Approval of Purchase Order Summary – December 1-31, 2018

The Board approved the purchase order summary which shows encumbrances of District funds for the prior month.

6.4 CTE Month Proclamation

Each year it is recommended that the Board support the Association for Career Technical Education and National CTE Month by proclaiming February as CTE Month for Tri-Valley ROP.

6.5 Approval of MOU with PUSD for Middle College Coordinator

The Board approved the MOU with Pleasanton Unified School District (PUSD) for the 2019 – 2020 school year.

7.0 CONSENT AGENDA – RESOLUTIONS

Superintendent Duncan explained the need for the annual Board Members’ Signature Card and the update to Authorized Agents Payroll Warrants and Disbursement.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Arkin	Rogge	2	0	0	1

7.1 Resolution No. 2018-19.7. Board Members’ Signature Card

Education Code Section 42632 states, each order drawn on the funds of a school district shall be signed by at least a majority of the Governing Board or by a person or persons authorized by the Governing Board and said Governing Board signatures shall be updated annually with the residing County Office of Education.

7.2 Resolution No. 2018-19.1 – Signature Card – Authorized Agents Payroll Warrants and Disbursements – Revised

California Education Code Sections 42632, 42601 allow the Governing Board to authorize a person or persons to sign on its behalf. Persons named on Resolution No. 2018-19.1 are authorized by the Board of Education to sign warrants and approval of payments on behalf of the District. Resolution No. 2018-19.1 –Revised, supersedes all prior resolutions naming authorized signers for the District.

8. DEFERRED CONSENT

None

9. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board.

Most items require a simple majority of Board member votes to pass.

9.1 Continuing on the Road: The Why, The How, and The What - Information

Suzanne Smith, Program Coordinator presented an update on the Professional Development In-Service held on January 23, 2019.

Trustee Rogge would like to see a student success and/or failure report in June and is interested to see if teacher/student relationships are good.

9.2 Upcoming Grant Funding Opportunities – Information

Superintendent Duncan thanked member district employees; Glen Sparks, Bill Branca, Mike Biondi and Kevin Grier for their assistance in gathering data and working on a required piece of the CTEIG grant, District Self Evaluation.

Amy Robbins, Director of College & Career Readiness presented information on the collaboration work being done throughout the Tri-Valley and how valuable these partnerships are and how well the Tri-Valley works together. Ms. Robbins reviewed the CTEIG past funding history and future funding possibilities, all the intense work that went into completing the application and how the priorities changed from the State.

Mr. Rogge asked to pause presentation to vote on item 9.3 due to an appointment.

Application was submitted, hand delivered to the Department of Education, January 25th. TVROP applied for \$2.75 million.

Mr. Biondi commented his appreciation of TVROP's leadership in supporting the districts in this grant.

Ms. Robbins also reported on the Strong Workforce Grant which will be controlled by the Community College Chancellors offices. We will be partnering with Las Positas. This has been a tenuous process as the requirements keep changing. Letter of Intent to Apply is due February 15th. Applications are due March 15th.

9.3 Approval of Personnel with CCSD Waivers – Information and Action

Superintendent Duncan explained that most CTE teachers come into the teaching field with their Preliminary Credentials, how they must complete credentialing courses and two years of teaching experience to meet the English Learner Authorization and clear their credential. The CCSD grants authorization for ELL.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Arkin	2	0	0	1

10. SUPERINTENDENT'S REPORT

Julie Duncan, Superintendent, distributed an outline and reported on the following:

Invitation to speak at an Innovation Tri-Valley general meeting with all the local employers in the Tri-Valley. Students will present and talk about the Community Classroom and how they serve their sites. Employers will be presented with a google form to tell us how they might want to engage with TVROP.

11. BOARD MEMBER REPORTS

None

12. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, March 6, 2019.

13. ADJOURNMENT

There being no further business, Chairperson Arkin adjourned the meeting at 7:04 p.m.

Original Signed

Submitted,

Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 6th day of March, 2019.*

Valerie Arkin, Board Chairperson

VA/JD/as