



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Regular Board Meeting Minutes of March 6, 2019

5:30 p.m. Closed Session, 6:00 p.m. Open Session

1. **CALL TO ORDER / ROLL CALL – 5:30 p.m.**
2. **PUBLIC COMMENT** on posted closed session items only
3. **ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 & §54957.6**
 - 3.1 **Public Employee: Discipline/Dismissal/Release/Leave/Employment**
4. **RECONVENE IN OPEN SESSION – 6:00 p.m.**
 - 4.1 **Flag Salute - Pledge of Allegiance**
 - 4.2 **Approval of the Agenda**

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Miller	Rogge	3	0	0	0
 - 4.3 **Announcement of Any Reportable Action Taken in Closed Session**

In closed session the Board took action to release Certificated Employee #1 at the conclusion of the 2018/2019 school year in accordance with Education Codes §44929.21 and §44954 (b) and directed the Superintendent or her designee to send out or deliver the appropriate notice(s).

Roll Call Vote:

Arkin - Aye
Miller - Aye
Rogge - Aye
5. **PUBLIC COMMENT - None**
6. **RECOGNITIONS**
 - 6.1 **Recognition of Roanna Bennie, Interim President, Las Positas College**

Superintendent Duncan described the enduring relationship between TVROP, member districts and Las Positas College (LPC). The Tri-Valley Educational Collaborative (TEC) has been around for 28+ years and is a model of collaboration. Ms. Bennie came on with LPC and immediately engaged in collaboration with TEC. As a result, LPC has provided more opportunities to member districts through Middle College and the concurrent college classes held on member districts' campuses. Superintendent Duncan expressed the TVROP and member districts great appreciation for all Ms. Bennie does for students of the Tri-Valley. Superintendent Duncan presented Ms. Bennie with a certificate and a Golden Bell to represent all the positive programs partnered between TVROP and member districts.

6.2 Recognition of Anne Spalasso, Assistant to the Superintendent

Superintendent Duncan spoke of how Ms. Spalasso came to work for TVROP, how she cleaned up the Associated Student Body accounting and how the accounting position grew into what it is today. Ms. Spalasso became the Superintendent's Assistant after her accounting position. Superintendent Duncan presented Ms. Spalasso with a certificate and flowers.

7. CONSENT CALENDAR - MOTIONS

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Rogge	Miller	3	0	0	0

7.1 Approval of Minutes from the Regular Board Meeting of January 30, 2019

The Board approved minutes from the January 30, 2019 Board Meeting.

7.2 Approval of Bill and Salary Reports – January 1 – February 28, 2019

The Board approved of Bill and Salary warrants which show the District's operating and salary expenditures for the prior months.

7.3 Approval of Purchase Order Summary – January 1 – February 28, 2019

The Board approved of the purchase order summary which shows encumbrances of District funds for the prior months.

7.4 Approval of Memorandums of Understanding with Member Districts' for Transition Specialist Services for 2019-2020

The Board approved a MOU's between TVROP, Dublin, Livermore Valley Joint, and Pleasanton Unified School Districts for shared services of a Transition Specialist with costs reimbursable to TVROP.

8. DEFERRED CONSENT ITEMS – None

9. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

9.1 Approval of the Second Interim Report - action

Based on the current budget and the multi-year projection, it is recommended that the Tri-Valley Regional Occupational Program Board approve the 2018-2019 Second Interim Report with a Positive Certification.

Superintendent Duncan introduced Ms. Fiscus and informed the board that we meet once a month to review the budget. She commended Ms. Fiscus on her understanding of the budget. It is not just numbers to her. Ms. Fiscus seeks to understand the programs in the budget and the why involved. Superintendent Duncan thanked her for her service.

Ms. Fiscus reviewed the current budget, changes in revenue, expenditures and net fund balance change as of January 31, 2019.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Miller	Rogge	3	0	0	0

10. CORRESPONDENCE

- Alameda County Office of Education, 2018-19 First Interim Report

11. SUPERINTENDENT'S REPORT

Superintendent Duncan explained how her Board Reports are organized in direct relation to her four goals for evaluation. The Superintendent reported on the following recent meetings, activities, or legislation;

Customer Service – Proctoring SAT on March 9th; Boomerang Project Summer Internship; Reach Center to advise on CTE Youth Program

Programs – East Bay Coalition of Public Educators at ACOE with all Superintendents and Associations and all districts but one represented; Mid-Alameda County Consortium; GetSet field trips to S.H.E. Leads STEAM and NVIDIA; Middle College student interviews going on now, over 170 applications, all interview site panels have a representative from Middle College, TVROP and the associated school site, there are 70 openings for juniors and possibly 10 seniors; DECA chapters will be attending the International Competition in Orlando, Florida.

Fiscal Management – Assemblymen O'Donnell is proposing, in assembly bill 1303, to put back the \$150 million dollars that were allocated to the Strong Workforce program to be passed through to K-12 by the California Community College Chancellor's office and also asking for an additional \$150 million for the CTEIG; 2019-2020 CTEIG will be about \$1,199,000. There is an additional \$1.3 million to be distributed within our category.

Relationships – Presented to ITV Leadership and our students spoke to represent our programs. The Superintendent reported that after the meeting she was asked to serve on a focus group for a Livermore Science Center; presented at Dublin Rotary and Amy Robbins presented at Leadership Pleasanton.

Trustee Miller is on the CSBA Legislative committee and the group is considering sponsoring AB 1303 bill.

Mr. Sparks thanked Ms. Robbins for her Leadership Pleasanton presentation.

Chairperson Arkin asked for clarification on the Tri-Valley Arts/Career Center.

Superintendent Duncan explained the group is working on a community feasibility study.

12. BOARD MEMBER REPORTS

Trustee Rogge introduced Emily Prusso, LVJUSD alternate for the TVROP Board. He attended the LHS Career Expo and wanted to express what a great job the TVROP students did representing the ROP courses.

Trustee Miller spoke about the East Bay Coalition of Educators and how great it was to walk into a room in which all districts were represented and how all areas of leadership can come together for a common goal. AB 39 will hopefully double the LCFF. Dublin has a representative that has applied to be the Student Representative for the CA Department of Education Board and she is one of three finalists. Very happy to be back on the TVROP board.

Chairperson Arkin asked Mr. Sparks for an update on the CTE Facilities Grants.

13. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, May 1, 2019.
- Working on Master Schedule after all registrations come in from member districts. Dublin Unified is “testing” a new schedule next Monday. TVROP has several staff members that teach in more than one district and thus cannot make it to all classes with the schedule change and we will need a substitute to cover those classes.
- Chairperson Arkin asked about moving the May 1st meeting due to travel.

14. ADJOURNMENT

There being no further business, Chairperson Arkin adjourned the meeting at 6:58 p.m.

Original Signed

Submitted,

Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 2nd day of May, 2019.*

Valerie Arkin, Board Chairperson

VA/JD/as