



Tri-Valley Regional Occupational Program
1040 Florence Road, Livermore, CA 94550
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JOINT POWERS GOVERNING BOARD

**Minutes of the Regular Board Meeting of March 15, 2023
5:30 p.m. Open Session**

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Prusso called the meeting to order at 5:36 p.m.
Maher – Aye
Prusso- Aye
Speck – Aye

2. PUBLIC COMMENT – on posted closed session item only - *None*

3. CONVENE INTO OPEN SESSION

A. Pledge of Allegiance

4. ADJOURN TO CLOSED SESSION - *Pursuant to Government Code 54954.2(b)(2)*

A. Public Employee - *Leave Request (Government Code 54954.2(b)(2))*

5. RECONVENE INTO OPEN SESSION - 5:58 p.m.

➤ No action taken in closed session

6. PUBLIC COMMENT – *None*

7. CONSENT CALENDAR - MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Speck	Maher	3	0	0	0

A. Approval of Minutes from the Regular & Organizational Board Meeting of January 25, 2023

The Board approved the minutes from the January 25, 2023 Board Meeting.

B. Approval of the Audit Engagement Letter FY23-FY27

In accordance with Education Code Section 41020, the governing board of each school district shall provide for an audit of the books and accounts of the school districts.

C. Approval of Bill and Salary Reports – January 1 – February 28, 2023

The Board approved the Bill and Salary warrants, which show payment of the District's operating and salary expenditures for the period noted.

D. Approval of Purchase Order Summary – January 1 – February 28, 2023

The Board approved the Purchase Order Summary which shows the encumbrances of District funds for the period noted.

E. **Approval of Donations**

The Board approved donations received through February 28, 2023.

8. **DEFERRED CONSENT ITEM/S - None**

9. **INFORMATION / ACTION ITEMS**

A. **Tri-Valley ROP Awarded Funding Update for 2022 – 2023** – *Information*

Staff presented an update on secured and awarded funding to date.

B. **Approval of the Second Interim Report - Action**

The Board approved the 2022-2023 Second Interim Report with a Positive Certification.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Maher	3	0	0	0

C. **Approval of Increase for Curricular Rate** – *Action*

The Board approved the Curricular Rate.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Maher	Speck	3	0	0	0

D. **Approval of Certificated Substitute Rate**– *Action*

The Board approved the Salary Schedule for Certificated Substitute.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Speck	Maher	3	0	0	0

E. **Approval of 2023-2024 Board Meeting Calendar** – *Action*

The Board approved the 2023-2024 Board Meeting Calendar.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Maher	Speck	3	0	0	0

F. **Approval of Personnel Document of March 15, 2023** – *Action*

The Board approved the Personnel Document of new hires, resignations, retirements and/or vacancies for Board approval.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Speck	Maher	3	0	0	0

10. **SUPERINTENDENT’S REPORT**

Customer Service

- Suzanne Smith, Dawn Pavon, and Amy Brown have been attending expos, fairs, and counseling luncheons to market TVROP programs to students, parents and faculty.
- College and Career Specialists have been meeting with students about their schedules, reviewing requirements, and discussing class interests with students.
- Registration for Tri-Valley ROP courses close soon and the numbers are looking great.

Programs

- Amy Brown and Suzanne Smith have been conducting interviews for Middle College. There were 130 total applicants submitted.
- DECA Students will be traveling to Orland, Fl. for the ICDC competition.
- Dawn Pavon has been working with the teachers on updating articulations.

Fiscal

- Superintendent Duncan and Amy Brown have been meeting with the three districts about a Dual Enrollment Grant opportunity for students and for the districts.
- Guaranteed funding notices have been received for CTEIG, approximately \$3.4M, and K12 Strong Workforce Round 5 Grant, approximately \$1M.

Relationships

- Superintendent Duncan and Suzanne Smith attended the last Emerald High School Design Committee meeting of the year.
- Superintendent Duncan attended Leadership Pleasanton and visited Las Positas College. Dr. Foster, President of Las Positas, presented. Two students from Amador Valley High School and two students from Foothill High School were selected by Amy Brown to present about their Middle College and High School experience.
- Suzanne Smith attended the Educating for Careers Conference along with forty teachers from all three school districts.
- Tri-Valley ROP has been working with April Treece from Bay Area LEEDS on externships for teachers.
- Superintendent Duncan will be presenting at the Dublin Unified School District, Livermore Joint Unified School District, and Pleasanton Unified School District Board meetings in the coming months.

11. BOARD MEMBER REPORTS

Trustee Maher – Attended the Military Fair early in the month of February at Foothill High School coordinated by Anabel Delgado, College and Career Specialist. There were many students that attended the event. Trustee Maher joined the mailing list for future events to attend.

Chairperson Prusso – Attended the Livermore High School Apprenticeship Fair.

Trustee Speck – Plans to visit the Emerald High School to look at the progress. Trustee Speck was updated on the progress of the High School even after the rainstorms the construction is still on schedule.

12. ANNOUNCEMENTS


- The next Regular Meeting of the Joint Powers Governing Board will be held May 3, 2023 at 5:30 p.m.

13. ADJOURNMENT


Trustee Prusso adjourned the meeting at 6:45 p.m.

Submitted,

*Approved and entered into the proceedings
of the Board this 3rd day of May, 2023*



Julie Duncan
Secretary to the Board



Emily Prusso
Chairperson
(Att. for Emily Prusso)

EP/JD/rv