



Tri-Valley Regional Occupational Program
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JOINT POWERS GOVERNING BOARD

Regular Board Meeting of March 10, 2021

5:30 p.m. Open Session

Meeting to be conducted in compliance with Executive Orders N-29-20 and N-35-20

1. CALL TO ORDER / ROLL CALL

Chairperson Prusso called the meeting to order at 5:31 p.m.

Emily Prusso - Aye
 Mark Miller - Aye
 Catherine Kuo - Aye

2. CONVENE INTO OPEN SESSION

A. Pledge of Allegiance

B. Approval of the Agenda

The agenda was approved as written.

| <u>Moved</u> | <u>Seconded</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstain</u> | <u>Absent</u> |
|--------------|-----------------|-------------|-------------|----------------|---------------|
| Miller | Kuo | 3 | 0 | 0 | 0 |

3. PUBLIC COMMENT - None

4. CONSENT CALENDAR – MOTIONS

| <u>Moved</u> | <u>Seconded</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstain</u> | <u>Absent</u> |
|--------------|-----------------|-------------|-------------|----------------|---------------|
| Kuo | Miller | 3 | 0 | 0 | 0 |

A. Approval of Minutes from the Regular Board Meeting of January 27, 2021

The Board approved the Minutes from the January 27, 2021 Board Meeting.

B. Approval of Bill and Salary Reports – January 1 – February 28, 2021

The Board approved the Bill and Salary Reports, which shows the District's operating and salary expenditures for the period noted.

C. Approval of Purchase Order Summary – January 1 – February 28, 2021

The Board approved the Purchase Order Summary which shows the encumbrances of District funds for the period noted.

D. Approval of Donations

The Board approved donations received through February 28, 2021.

E. Approval of Memorandums of Understanding with Member Districts' for Transition Specialist Services for 2021-2022

The Board approved the MOU's between TVROP, Dublin, Livermore Valley Joint, and Pleasanton Unified School Districts for shared services of a Transition Specialist with costs reimbursable to TVROP.

5. DEFERRED CONSENT ITEM/S – None**6. INFORMATION / ACTION ITEMS**

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

A. Approval of the Second Interim Report - Action

Superintendent Duncan introduced Teresa Fiscus, CBO for Tri-Valley ROP.

Ms. Fiscus reviewed the current budget, projected revenues and expenditures, and changes from First Interim. Additionally, she informed the board that Fund 11 has now been opened and that would be reflected on her next report.

Ms. Fiscus recommended the Board approve the 2020-2021 Second Interim Report with a Positive Certification.

| <u>Moved</u> | <u>Seconded</u> | <u>Ayes</u> | <u>Noes</u> | <u>Abstain</u> | <u>Absent</u> |
|--------------|-----------------|-------------|-------------|----------------|---------------|
| Miller | Kuo | 3 | 0 | 0 | 0 |

B. Update on Remote Learning to Hybrid Learning – Information

Superintendent Duncan reported on our partner districts plans for reopening and how TVROP, class by class, teacher by teacher, down to the period being taught, had to identify hybrid vs. remote students, considering travelers and teachers who taught at multiple locations.

Superintendent Duncan shared the “Schedules Overlay – Attempt” spreadsheet that was done for each teacher, demonstrating the complexity of the process, and adding that we didn’t yet have LVJUSD’s or DUSD’s schedules.

Once that was completed, a letter was crafted for students and parents, which included all of the pertinent details about their classes, including the bell schedule, a parking pass, temporary student pass, link to the health screener form, campus map and the instructional calendar. Additionally, we created lists of students in Hybrid A, Hybrid B, along with pertinent notes for site administrators.

Suzanne Smith contacted each and every staff member to inform them of our plan and ask them to let their students know to look for information in the coming days.

This was a feat and I want to thank everyone.

7. SUPERINTENDENT’S REPORT**Customer Service**

- CALPADS – we had our large CALPADS Convening, with many new people on the team. On a side note, we did find out in relation to the college and career indicator CDE is splitting students into being either Career Ready or College Ready, which is going backwards.
- Amy Robbins worked tirelessly on the Youth Build grant for which LVJUSD applied.
- Trustee Kuo shared opening dates for DUSD: March 18th for K - 2, March 22nd – 25th we will stagger the remainder of elementary, and secondary on March 29th.
- CTE Symposium – Ron Suskind is our keynote speaker on March 23 from 5:30 p.m. – 7:00 p.m. We are inviting ITV, TEC, LPC, and all of our teachers. We also have Rachael Mann as a keynote speaker on March 24th.

Programs

- CAROCP – attended the board meeting this past week and was informed there will be changes to CTE Incentive Grant. Assemblyman O’Donnell has request that \$150 million be put back into CTEIG.
- We’ve completed our CPP and CSP.

- Alternative Ed - we've been having meetings with our alternative high school programs and independent study programs, as well as Middle College. Our HS Pathway Liaisons have been meeting with the many people involved in these programs.
- Amy Robbins is now taking part in the Lead Learners Network run through ACOE.

Fiscal

- Keenan did their property and liability inspection and we were happy to receive a clean report.
- We also submitted our NCR Questionnaire to Keenan.

Relationships

- NCS Board of Managers has been busy with setting safety guidelines for kids to play.

8. BOARD MEMBER REPORTS

Trustee Kuo reported how hard DUSD has been working in the last month to get dates out to their community. She was able to attend a seminar with UC Chancellor Drake and UC Chancellor Castro. Both of them are positive about the coming fall and feel all campuses will be open.

Trustee Miller reported tomorrow is the first day for secondary at PUSD. There are a number of requests for leaves, so be prepared to have a robust list of substitutes.

Trustee Prusso attended the Middle College information night with her daughter and said Amy Brown did a great job. It's really nice that it's virtual so that we could attend. Also, Suzanne Smith presented at the Livermore High School Expo and did a fantastic job.

9. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board will be held May 5, 2021 at 5:30 p.m.

10. ADJOURNMENT

There being no further business, Chairperson Prusso adjourned the meeting at 6:22 p.m.

Original Signed

Submitted,

*Approved and entered into the proceedings
of the Board this 24th day of May, 2021*

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Julie Duncan

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Julie Duncan
Secretary to the Board

DocuSigned by:

Emily Prusso

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Emily Prusso
Chairperson