



Tri-Valley Regional Occupational Program

1040 Florence Road, Livermore, CA 94550

Ph. (925) 455-4800 - Fax (925) 449-9126

JOINT POWERS GOVERNING BOARD

Regular Board Meeting of June 12, 2024

5:30 p.m. Closed Session

6:00 p.m. Open Session

The Mission of Tri-Valley ROP is to:

- *Educate and train a broad spectrum of students by providing a bridge of opportunity connecting school to continuing education and career.*
- *Support and guide the development of life and career skills valued by business, industry, colleges, and society.*
- *Provide an environment of continuous program improvement, responsive to the changing needs of students, employers, and industry.*
- *Educate all students to acquire the skills, attitudes and values needed to find and retain jobs, to be socially responsible, and to make positive contributions to their families and the community.*

JOINT POWERS GOVERNING BOARD MEETING PROCEDURES

Members of the public are encouraged to attend meetings of the Board. Individuals may address the Board regarding items *on* the agenda during the agenda item or, for Closed Session items, prior to Board adjournment into Closed Session. To address the Board regarding an item that *is* on the agenda, please complete a **blue speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting or prior to the agenda item you wish to address. This allows the Board Chairperson to divide the available time among speakers.

Speakers may address the Board under agenda item **PUBLIC COMMENT** regarding items of public interest within the Board's jurisdiction but are *not* on the agenda. Speakers should complete a **yellow speaker card** and submit it to the Administrative Assistant **prior** to Call to Order of the meeting.

By law, the Board may listen to comments, but may not enter into discussion nor take action on any item not on the agenda. Time is limited to 3 minutes per speaker and 20 minutes per subject matter.

JOINT POWERS GOVERNING BOARD

Kristin Speck, Chairperson
(925) 351-2031

speckkristin@dublinusd.org

Member District:

Dublin Unified School District

Steve Maher, Vice Chairperson
(925) 321-2691

steve_maher@pleasantonusd.net

Member District:

Pleasanton Unified School District

Emily Prusso, Trustee
(925) 606-3281

eprussotrustee@lvjUSD.org

Member District:

Livermore Valley Joint
Unified School District

Julie Duncan, Superintendent
(925) 455-4800 x 106

jduncan@tvrop.org

Secretary to the Governing Board

www.tvrop.org

Accessibility to Facilities and Agenda Materials: The Tri-Valley ROP desires to make all of its public meetings accessible to the public. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in this meeting should direct such request to the Tri-Valley ROP Superintendent, 1040 Florence Road, Livermore, CA 94550, or by calling (925) 455-4800 at least 48 hours before the meeting, when possible. Non-confidential materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the Superintendent's Office (address above) during normal business hours.

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

2. PUBLIC COMMENT on posted closed session items only

3. ADJOURN TO CLOSED SESSION - Pursuant to Government Code §54957 and §54957.6

A. Public Employee Performance Evaluation

Title: Superintendent

4. RECONVENE IN OPEN SESSION – 6:00 p.m.

A. Pledge of Allegiance

B. Approval of the Agenda

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.

C. Announcement of Any Reportable Action Taken in Closed Session

5. PUBLIC COMMENT

At this time, members of the public may address the Board regarding matters *not* on the agenda but within the Board's jurisdiction. (For items that *are* on the agenda, the opportunity for public comment will be presented during each agenda item.) Speakers should submit a speaker card to the Administrative Assistant prior to the Call to Order: a *yellow card* for items not on the agenda and a *blue card* to speak during an agenda item. Time is limited to 3 minutes per speaker and 20 minutes per topic.

6. CONSENT CALENDAR – MOTIONS

The Consent Calendar is for items that require the approval of the Board, but are routine in nature. The Board acts upon these items in one vote. Any member of the Board, administration, or public may request that an item be pulled from the Consent Calendar and discussed and/or acted upon separately under Deferred Consent Items.

A. Approval of the Minutes from the Regular Board Meeting of May 8, 2024

The Board will consider approval of the minutes from the May 8, 2024 Board Meeting.

B. Approval of the Bill and Salary Report – May 1 – May 31, 2024

The Board will consider approval of the Bill and Salary Reports, which show the District's operating and salary expenditures for the period noted.

C. Approval of the Purchase Order Summary – May 1 – May 31, 2024

The Board will consider approval of the Purchase Order Summary which show the encumbrances of District funds for the period noted.

D. Approval of the Memorandum of Understanding with Pleasanton Unified School District for the 2024 – 2025 Middle College Coordinator

The Board will consider approval of the MOU with Pleasanton Unified School District (PUSD) for the 2024 – 2025 school year.

E. Approval of Memorandums of Understanding for 2024 – 2025 with Member Districts

The Board will consider approving MOU's between TVROP, Dublin, Livermore Valley Joint and Pleasanton Unified School Districts for shared services with costs reimbursable to TVROP and member districts respectively.

F. Approval of Memorandums of Understanding with Livermore Valley Joint Unified School District for Services during 2024 – 2025

The Board will consider approval of the MOU's with Livermore Valley Joint Unified School District (LVJUSD) providing Financial Services, Auto Shop-Livermore High School and Mocho Maintenance and Custodial Services.

G. Tri-Valley ROP Middle College Program at Las Positas College Student Handbook and Contract

The Board will consider the approval of the revisions to the Tri-Valley ROP Middle College Program at Las Positas College Student Handbook and Contract.

H. Acceptance of Donations

The Board will consider the approval of donations received up to June 1, 2024.

I. Approval of Surplus Equipment

The Board will consider approving Surplus Equipment either for sale, donation or disposal, per Education Code Sections 17545.

7. DEFERRED CONSENT ITEM/S

Items that are pulled from the Consent Calendar to be addressed individually will be discussed and acted upon at this time.

8. INFORMATION / ACTION ITEMS

Informational items are noted as informational only; Action items are up for a vote by the Board. Most items require a simple majority of Board member votes to pass.

A. Public Hearing on the Proposed 2024 – 2025 Budget – *Information/Discussion*

Open Public Hearing for the 2024 – 2025 Tri-Valley Regional Occupational Program Budget held in Compliance with California Education Code 42103.

B. Proposed Budget and Adoption for 2024 – 2025 – *Discussion/Action*

Following the mandated Public Hearing on the 2024 – 2025 budget, it is appropriate for the Board to consider approval.

C. First Reading and Adoption, BP 3530: Risk Management/Insurance – *Discussion/Action*

The Board will consider approval for the adoption of Board Policy, BP 3530.

D. Second Reading and Adoption - Tri-Valley ROP Board Policy Series 0000 – 9000 – *Discussion/Action*

The Board will consider approval for Global adoption of the revised Tri-Valley Regional Occupational Program (TVROP) Board Policies: 0000 Series: Philosophy, Goals, Objectives, and Comprehensive Plans; 1000 Series: Community Relations; 2000 Series: Administration; 3000

Series: Business and Noninstructional Operations; 4000 Series: Personnel; 5000 Series: Students; 6000 Series: Instruction; 7000 Series: Facilities; 9000 Series: Board Bylaws.

E. Final TVROP Master Schedule 2024 - 2025 – Action

The Board will consider approval of the Final TVROP Master Schedule 2024 – 2025.

F. Approval of Personnel Document June 12, 2024 – Action

The Board must act on all issues regarding employees of the TVROP. The Personnel Document specifies each individual area and may include new hires, resignations, retirements and/or vacancies.

9. CORRESPONDENCE

- Letter from Alysse Castro, Superintendent, Alameda County Office of Education, 2023-2024 Second Interim Budget Report

10. SUPERINTENDENT’S REPORT

Julie Duncan, Superintendent, will report on recent meetings, activities, or legislation.

11. BOARD MEMBER REPORTS

Board members may wish to report on their recent activities.

12. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, September 11, 2024 at 5:30 p.m.

13. ADJOURNMENT

JD/rv