



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Regular Board Meeting of May 7, 2025

5:30 p.m. Closed Session

6:00 p.m. Open Session

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Speck called the meeting to order at 5:33 p.m.

Roll Call

Trustee Walker – Aye

Trustee Speck – Aye

Trustee Prusso - Aye

2. PUBLIC COMMENT on posted closed session items only - None

3. ADJOURN TO CLOSED SESSION

A. Discipline/Dismissal/Release (*Government Code, §45195*)

B. Public Employee Performance Evaluation (*Government Code, §54957*)

Title: Superintendent

4. RECONVENE IN OPEN SESSION – 6:00 p.m.

Chairperson Speck reconvened into open session at 6:14 p.m.

A. Pledge of Allegiance

B. Approval of the Agenda

The agenda was approved as written.

Moved

Walker

Seconded

Prusso

Ayes

3

Noes

0

Abstain

0

Absent

0

C. Announcement of Any Reportable Action Taken in Closed Session – No action taken during closed session.

5. RECOGNITIONS

Suzanne Smith, Zoe Zannis, and Meredith Dorado recognized the following WIOA mentors for their contributions: Dean Salinas, DeSilva Gates and Tamara Edwards, LAVTA.

6. PUBLIC COMMENT – None

7. CONSENT CALENDAR – MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Walker	3	0	0	0

A. Approval of the Minutes from the Regular Board Meeting of March 12, 2025

The Board approved the minutes from the March 12, 2025, Board Meeting.

B. Approval of the Bill and Salary Report – March 1 – April 30, 2025

The Board approved the Bill and Salary Reports, which show the District's operating and salary expenditures for the period noted.

C. Approval of the Purchase Order Summary – March 1 – April 30, 2025

The Board approved the Purchase Order Summary which show the encumbrances of District funds for the period noted.

D. Approval of Donations

The Board approved donations received through April 30, 2025.

E. Approval of the Construction Technology 1 Course Outline

The Board approved the Construction Technology 1 Course Outline.

F. Approval of the 2024-2025 Salary Schedules

The Board approved the two corrections to the 2024-2025 Salary Schedules previously approved on March 12, 2025.

8. DEFERRED CONSENT ITEM/S - *None*

9. INFORMATION / ACTION ITEMS

A. 2025 – 2026 Draft Master Schedule – Information

Superintendent Duncan presented an update on the Master Schedule for the 2025 - 2026 school year.

B. 2025 – 2026 Board Meeting Calendar – Action

The Board approved the preliminary 2025 - 2026 Board Meeting Calendar.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Walker	Prusso	3	0	0	0

C. First and Final Reading of the Revised, BP 3100: Budget– *Information/Action*

The Board approved the revised BP 3100: Budget.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Walker	3	0	0	0

10. CORRESPONDENCE

- Letter from Alysse Castro, Superintendent, Alameda County Office of Education, 2024-25 Second Interim Budget report.

11. SUPERINTENDENT'S REPORT

Julie Duncan, Superintendent, reported on recent meetings, activities, or legislation.

Customer Service

- Julie and Suzanne have been working with Dawn Wilkie from Kaiser to secure Medical Occupations placements for the 2025-2026 school year. We were reintroduced to them through our contacts and relationship with Katie Marcel from ITV
- Continue to work with Bay Area LEEDS, April Treece to facilitate the marketing, registration and promotion of Summer Camps and Teacher Externships. This year as part of the Externships, teachers are being offered placement in the LLNL Teacher Research Academies. We already have 20+ signups for Externships which is a 150% increase

Programs

- Named Shelley Matek, Developmental Psychology of Children instructor our 2025-2026 Teacher of the Year
- DECA Chapters competed in the ICDC Event in Orlando with over 26,000 national and international competitors. All chapters had a great showing
- Rolled out Summer Camp registration for Robotics, Drones and Girls Who Construct all to be held at Las Positas College. Registration has increased by over 100% and we have very robust waitlists
- Free Summer CNA Academy for 15 students will be offered July 7 – August 8, in partnership with ITV, Bay Area K16 Collaborative, Tri-Valley Career Center and the Bay Area CNA School. We have begun the personalized recruitment efforts at all Alternative Education sites

Fiscal Management

- Worked with Districts to support AB 401 and oppose AB 917
- Attended Legislative Action Day in Sacramento and met with staffers for Senator Nunes and Assemblywoman Bauer-Kahan staff on CTE/ROP funding issues and legislative objectives
- Suzanne applied to CSBA to be presenters of Model Programs at the fall conference in Sacramento. The title of the presentation is Middle College: Transforming Lives, Expanding Opportunities & Building Community
- Julie met as the only K12 educator in partnership with School Services and Capitol Advisors with Assembly Education Secretary and CDE to successfully get LEA language on Dual Enrollment to include JPA ROPs and ROCPs

Relationships

- Julie worked with Doug on the 2024-2025 Budget including clean-up of individual program accounts in order to develop our 2025-2025 budget
- Suzanne was named President elect for CAROCP, Athena will be the Amador Valley ACSA Region 6 CTE Member at Large, and Julie will serve as ACSA CTE Council State President
- Suzanne and Julie participated in LVJUSD's Strategic Planning days
- We are excited to launch our first CCAP course. Suzanne and Teressa Williams, K12 Pathway Coordinator have worked with LPC to offer a Summer CCAP Course. We had tremendous interest, which exceeded our expectations

12. BOARD MEMBER REPORTS – None

13. ANNOUNCEMENTS

- The next Regular Meeting of the Joint Powers Governing Board is scheduled for Wednesday, June 11, 2025 at 5:30 p.m.

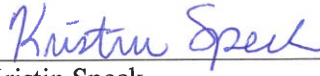
14. ADJOURNMENT – 6:55 p.m.

Submitted,



Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 11th day of June, 2025*



Kristin Speck
Chairperson

KS/JD/rv