

OPEN UNTIL FILLED



Tri-Valley Regional Occupational Program
1040 Florence Road, Livermore, CA 94550
Phone (925) 455-4800 • Fax (925) 449-9126
Julie Duncan, Superintendent

CERTIFICATED POSITION ANNOUNCEMENT

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| TITLE: | INSTRUCTOR, CRIMINAL JUSTICE/CRIME SCENE INVESTIGATION (CJ/CSI) |
| WORK SCHEDULE: | Monday – Friday, 180 days, part-time to full-time possibility, we would entertain a job share arrangement |
| LOCATION: | To be determined, at one or more Tri-Valley High School Sites |
| DATE POSTED: | March 1, 2021 |
| STARTING DATE: | To be determined based on member districts instructional calendars (plus ROP Staff In-Service date TBD) |
| SALARY RANGE: | \$54,703 - \$90,844 annually, prorated based upon FTE. Placement is determined by a combination of education, work and/or teaching experience, (dental required & vision optional at employee expense; medical not available). |
| APPLICATION PROCEDURE: | If you believe you are qualified for this position and are interested in applying, you may apply on Edjoin or email your packet; certificated application (available at https://www.tvrop.org/), letter of interest, resume, three (3) letters of current professional reference and copy of credential (if available) email to: jobs@tvrop.org or mail to: Tri-Valley ROP, Personnel, 1040 Florence Road, Livermore CA 94550 INCOMPLETE APPLICATION PACKETS WILL NOT BE CONSIDERED |

Requirements:

Must **qualify for** or possess a Designated Subjects Career Technical Education Credential. Qualification for the CTE Credential requires three years of field experience in the Public Services Industry. If a credential is in process, California Department of Education requires an individual to apply for a Certificate of Completion of Staff Development waiver in order to teach EL individuals. Preliminary Credential must be in place to begin assignment.

The successful candidate should have a strong interest in teaching high school students who are seeking a career in a Criminal Justice related field. The successful candidate must have the ability to individualize the course content and instructional techniques in order to meet a variety of student needs and learning styles; knowledge of employment and training practices in the related industry; and ability to communicate effectively in both oral and written form.

The candidate must have the ability to work well and collaboratively with a wide range of Academic Staff at both the district and high school level; adapt easily to industry, educational and organizational changes; and manage curriculum and classroom environment following the educational standards of TVROP policies and guidelines; knowledge of and ability to implement federal, state, and Department of Education requirements and standards for academic and career education. Must have the ability to work collaboratively with other Criminal Justice/CSI instructors to maintain continuity in programs throughout the five high schools and ensure success of students. Preferred but not necessary: Bachelors of Arts or Science degree.

Upon hire, must provide fingerprint clearance through the Department of Justice for Tri-Valley ROP and evidence of a negative Tuberculosis (TB) test.

General Description:

- Instructs high school students in the core area of Criminal Justice/Crime Scene Investigation in preparation for entry-level employment or to attend a college with advanced standing in this field.
- Maintains a responsible, job-related environment for individual and group instruction.
- Refines curriculum based on recommendations from a career technical advisory committee comprised of representatives from business and industry.
- Models and teaches positive guidance and classroom management techniques.
- Provides activities, projects and other materials that replicate the needs and requirements found in related employment fields.
- Works cooperatively with ROP and high school faculty in grades 9-14 Career Paths.
- Maintains records of attendance, grades and competency level for each student including follow-up reports.
- Participates in staff development activities, workshops and seminars.
- Works effectively to secure enrollment (speaking, informational meetings).
- Performs other duties as assigned by the Superintendent or designee.

Tri-Valley Regional Occupational Program is an Equal Opportunity / Affirmative Action Employer. The ROP is in compliance with Title IX of the Education Amendments of 1982 and does not discriminate on the basis of race, color, religion, ancestry, national origin, age (over 40 years), sex, marital status, medical condition (cured or rehabilitated cancer), or physical handicap in any of its programs, activities, or employment practices.